

**THE CERTIFICATE OF DISTINCTION
OF THE
DECATUR COUNTY COOPERATIVE EXTENSION SERVICE**

The Certificate of Distinction is the highest award of the Decatur County Extension Service. Consequently, it is essential that the selection of recipients of this coveted citation be done in a comprehensive and thorough manner. This Nomination Form has been prepared so that you can help us seek out those people who should be considered for the award. We will appreciate your help.

A Definition

The Certificate of Distinction is for those having contributed significantly to the advancement of Extension programs through activity in organizations associated with Extension, community service work, and other factors that make the nominees a credit to their community. This service should be over a period of years. The level of accomplishment should extend beyond the local community, although there may be exceptions to this criteria.

The certificate states "service to Extension programs beyond the call of duty". Excellence in the profession, and associated community service are both considered to be a criteria to selection.

Selection Score Card

| | |
|----------------------------------|-----------|
| Extension Activities | 50 points |
| Local Community Work | 35 points |
| State and National Activity | 15 points |

Who is Eligible?

The only requisite to nomination is the person's contribution to the community and the Extension Service. Age is not a criteria, although continued work over a period of years should substantiate the personal qualities of the nominee. Your nominee should be involved in Decatur County Extension activities. The person you nominate can be in any phase of Extension. Current members of the Decatur County Extension Board are not eligible for this award. A current member of the Extension Board may not nominate a member of his/her immediate family for the Certificate of Distinction and current members may not vote on a motion to select a member of their immediate family for this award. Immediate family is defined as father, mother, son, daughter, or member of the household. Previous winners of this award are not eligible.

How The Recipients Are Selected

Nominations may be made by anyone who receives this brochure. The nomination form on the back of this leaflet must be completed and sent to the Decatur County Extension Service, 545 S Co Rd 200 W, Greensburg IN 47240. Once nominations are received, your nominee will automatically be considered for the next two years, if not chosen the first year.

A committee selected by the President of the Decatur County Extension Board will screen all nominees and present a list of finalists to the Extension Board. That Board will make the final selections.

The Presentation

The Certificate of Distinction will be presented during the Decatur County Extension Annual Meeting.

NOMINATION FORM

Name of nominee _____

Address of nominee _____

1. Involvement in Extension Activities

a. List Extension-related organizations in which the nominee has been active. Give offices held, committee responsibilities, etc.

b. Briefly describe the nominee's leadership role in these organizations.

2. State and National Activity

Describe the areas in which the nominee has achieved success on a state and national scope.

3. Local Community Activity:

List nominee's work and leadership in local community.

4. Honors Received _____

Nomination made by _____ Telephone _____

Date _____ Address _____