

RECORDBOOK

Club Leader Help File

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How to Log-In to Your Account (4-H Online)

The screenshot displays two side-by-side login panels. The left panel, titled 'Sign In With 4-H Online Credentials', includes a green-bordered box with instructions: 'If you have an account through 4-H Online, you can sign in here as a family and select the family member. If you have created an account for the family member via 4-H Online and enabled an individual login, the member can login under the Individual Sign In.' Below this is a dropdown menu currently showing 'South Dakota 4-H Youth Development' and a large green button labeled 'Sign In with 4-H Online'. The right panel, titled 'Sign In With Individual Credentials', includes a blue-bordered box with instructions: 'Sign In here: if you are in FFA; if you are in 4-H and not in a state that uses 4-H Online; if you are in 4-H Online and have enabled an individual login; if you are a Club/Chapter Leader or Agent.' Below this are input fields for 'Email', 'Password', and 'Role' (which has 'Adult' selected in the dropdown). A large blue button labeled 'Sign In' is at the bottom of this panel.

Go to <http://recordbookapp.com>.

Click “Get Started.”

Select your State 4-H department.

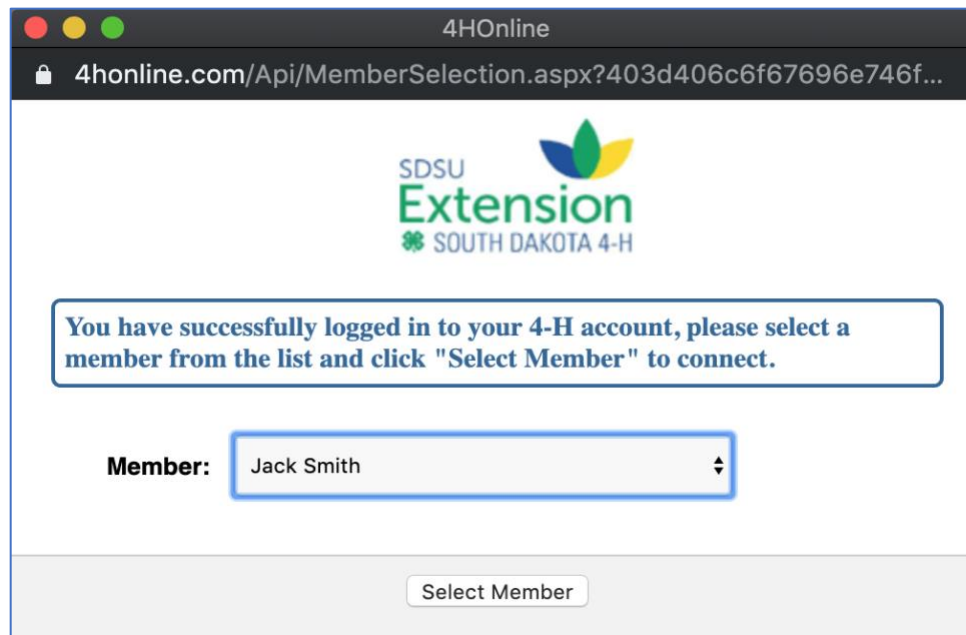
Click the GREEN button to “Sign-in with 4-H Online.”

The screenshot shows a web browser window titled "4HOnline". The address bar displays the URL: <https://www.4honline.com/Api/Login.aspx?403d40706f7075703d7472756526617>. The page features the SDSU Extension South Dakota 4-H logo. Below the logo, there are two radio buttons: "I have a profile" (selected) and "I forgot my password". Underneath, there are three input fields: "Email:", "Password:", and "Role:". The "Role:" dropdown menu is set to "Family". A "Login" button is located at the bottom of the form.

Enter your 4-H Online email address and password.
Select the “Family” Role.

**If you have forgotten your 4-H Online password:*



1. Select “I forgot my password”. You will receive an email with a temporary password.
2. Go to your state’s 4-H Online sign-in page ([http://___\[your state\].4honline.com](http://___[your state].4honline.com))
3. Use the temporary password you received to log in to your 4-H Online account.
4. You will be prompted to set a new password.
5. Set a new password
6. Go to <http://recordbookapp.com>.
7. Select your State 4-H Program and click to sign-in with 4-H Online.
8. Enter your email address and the new password that you have set.



Select an Adult member who has been assigned Club Leader Login permissions.

****In order to access your Club Leader account in RecordbookApp.com, you will need Club Leader Login Permission in 4-H Online. If you are unable to log in to your account, contact your County 4-H Office to request the appropriate permissions in 4-H Online.**

Leader

 Account 

Jack Smith

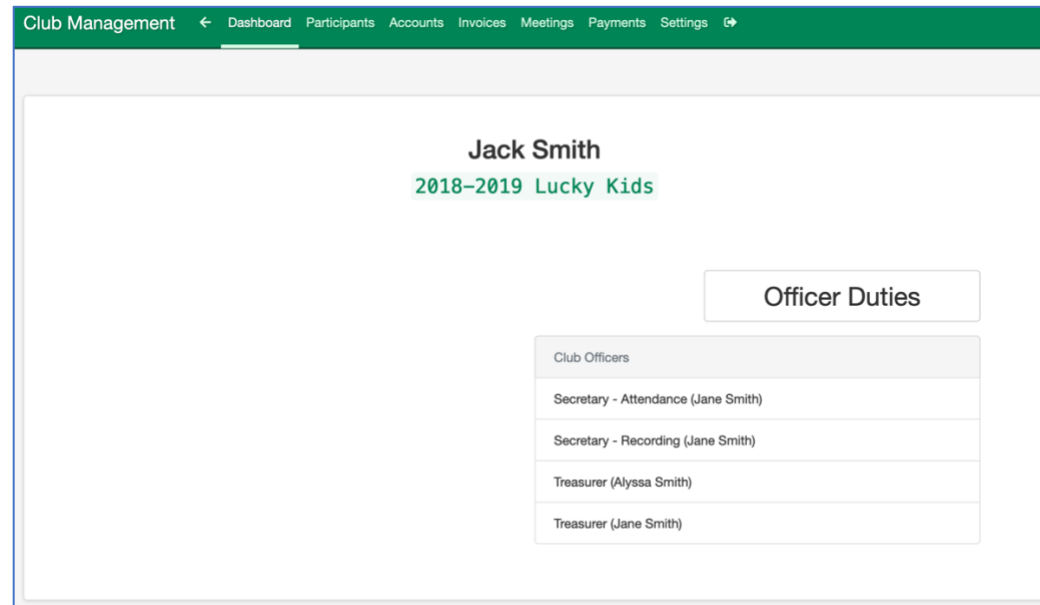
My Clubs

2018-2019 Demo Club

2018-2019 Lucky Kids

Select the Club that you would like to manage.

How to Access the Member Club Management View



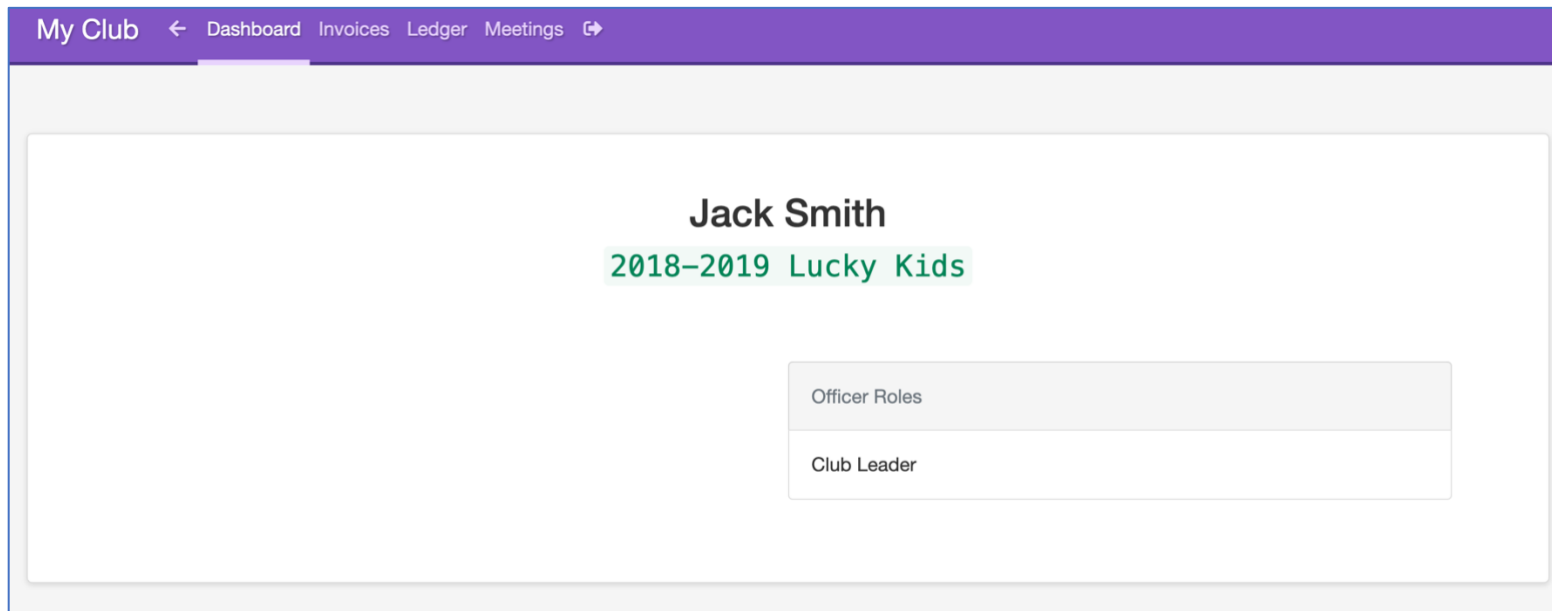
Click on the “Dashboard” tab.

Click on “Officer Duties” to access the Member Club Management (My Club) view.

This is the view that your Club Members will see when they log in to their Club account.

- All Members will see an Invoice tab so they may pay any fees due to the Club.
- The Ledger tab will only appear for members who have been assigned the Treasurer Role
- The Meetings tab will only appear for members who have been assigned a Secretary Role.

As a Club Leader, you have been assigned all Club Officer Roles and will see all possible tabs.



From the “My Club” view you may:

- View invoices that you need to pay.
- View/Edit the Club Ledger on behalf of the Club Treasurer.
- View Meetings.
- Add Attendance and Minutes to existing Meetings on behalf of the Club Secretary.

View My Invoices in My Club

My Club ← [Dashboard](#) [Invoices](#) [Ledger](#) [Meetings](#) ↗

Jack Smith

2018–2019 Lucky Kids

My Invoices

Invoices - Requiring Payment

Invoice Date	Invoice Number	Invoice Description	Invoice Amount	Invoice Paid	Invoice Balance
Sep 20, 2019	22	2018-2019 Lucky Kids	20.00	0.00	20.00

Invoices - Paid

Invoice Date	Invoice Number	Invoice Description	Invoice Amount	Invoice Paid	Invoice Balance
Sep 01, 2019	17	2018-2019 Lucky Kids	10.00	10.00	0.00

Click on an individual invoice to view the invoice details.
Click on the invoice requiring payment to pay the invoice.

View/Manage Youth Club Officer Duties

Club Officers have permissions for the following areas:

- **Treasurer:** Enter Club Income and Club Expenses in the Club Ledger
- **Secretary – Attendance:** Record Club Meeting Attendance
- **Secretary – Recording:** Record Club Meeting Minutes

Additional Roles and Permission levels will be added in the future.

Club Treasurer: Manage the Ledger (Income and Expenses)

My Club ← Dashboard Invoices **Ledger** Meetings →

Jack Smith

2018–2019 Lucky Kids
Club Ledger

Add Ledger Entry

Financial Ledger

Date	Check / Receipt	To / From	Purpose	Account	Amount	Project	Type
Sep 20, 2019	00998878	Bake Sale	Fundraiser for CWF	General Income	253.25	Citizenship Washington Focus Trip	Income
Sep 20, 2019	4322	USPS	Stamps for Thank You Letters	General Expenses	50.00		Expense
Sep 18, 2019	1234	Booster Club	Purchase T-Shirts	Donations	250.00		Income
Sep 18, 2019	4321	Home Depot	Potting Soil - Garden Project	General Expenses	100.00		Expense

Click on the Ledger tab on the Menu.
Click on an existing ledger item to edit it.
Click on the “Add Ledger Entry” button to add new items.

Select the type of Ledger Entry

Income

Expense

Cancel

Select "Income" or "Expense"

Add Income		Add Expense	
Date	<input type="text" value="09/18/2019"/>	Date	<input type="text" value="09/18/2019"/>
Receipt	<input type="text"/>	Check	<input type="text"/>
From	<input type="text"/>	To	<input type="text"/>
Purpose	<input type="text"/>	Purpose	<input type="text"/>
Account	<input type="text" value="4000: General Income (I)"/>	Account	<input type="text" value="5000: General Expenses (E)"/>
Amount	<input type="text"/>	Amount	<input type="text"/>
Accounting Project	<input type="text"/>	Accounting Project	<input type="text"/>
<p>Cancel <input type="button" value="Save Income"/></p>		<p>Cancel <input type="button" value="Save Expense"/></p>	

Complete the information about the Income or Expense.
Click to Save the Income or Expense entry.

Secretary – Attendance & Recording: View and Edit Meetings in My Club

The screenshot shows a web application interface for a club. At the top is a purple navigation bar with the text 'My Club' and several menu items: 'Dashboard', 'Invoices', 'Ledger', and 'Meetings'. The 'Meetings' item is highlighted with a white underline. Below the navigation bar, the main content area is white and contains the following text:

Jack Smith
2018–2019 Lucky Kids
Meetings

Club Meetings

Date	Start Time	End Time
Sep 09, 2019	Sep 20, 2019	Sep 20, 2019
Oct 07, 2019	Sep 20, 2019	Sep 20, 2019

Click on the “Meetings” tab on the My Club Menu.
Click on the meeting for which you would like to enter Attendance and/or Meeting Minutes.

To Add Meeting Attendance for My Club

Jack Smith
2018–2019 Lucky Kids
Club Meeting

Details

Meeting Date

9/9/2019

Meeting Time

06:30 PM

Attendance

Meeting Minutes

Click the Attendance button.

Jack Smith
2018–2019 Lucky Kids
9/9/2019
[\(go back to meeting\)](#)

Participants

	Name	Participant Type
✓	Smith, Jack	Leader
✓	Smith, Jane	Member

Click on the grey checkmark to mark each member present (grey = absent, green = present).
Once you have completed the attendance click “Go back to Meeting.”
You may edit attendance by clicking on the “Attendance” button again.

To Add Meeting Minutes for My Club

Jack Smith
2018–2019 Lucky Kids
Club Meeting

Details

Meeting Date

9/9/2019

Meeting Time

06:30 PM

Attendance

Meeting Minutes

Click the Meeting Minutes button.

Jack Smith
2018–2019 Lucky Kids
9/9/2019
[\(go back to meeting\)](#)

Called to Order by

Edit

Pledge Led by

Edit

Action on Previous Minutes

Edit

Click “Edit” to record meeting information in each section.

Jack Smith

Called to Order by

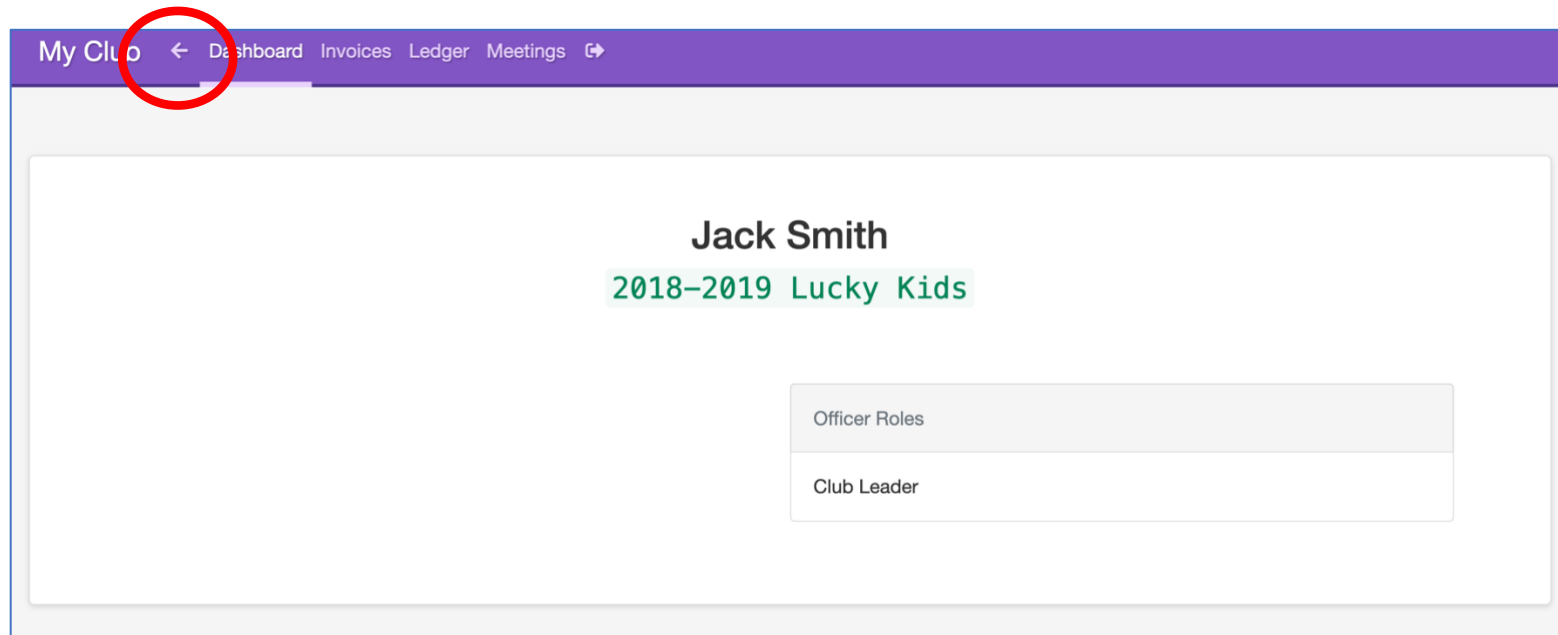
Jane Smith at 5:30pm

Save

Called to Order by		Edit
Pledge Led by	Jane Smith	Edit
Action on Previous Minutes	Approved	Edit

After all of the sections are completed, click “Go Back to Meeting” to save the full minutes.

How to Return to the Club Leader View

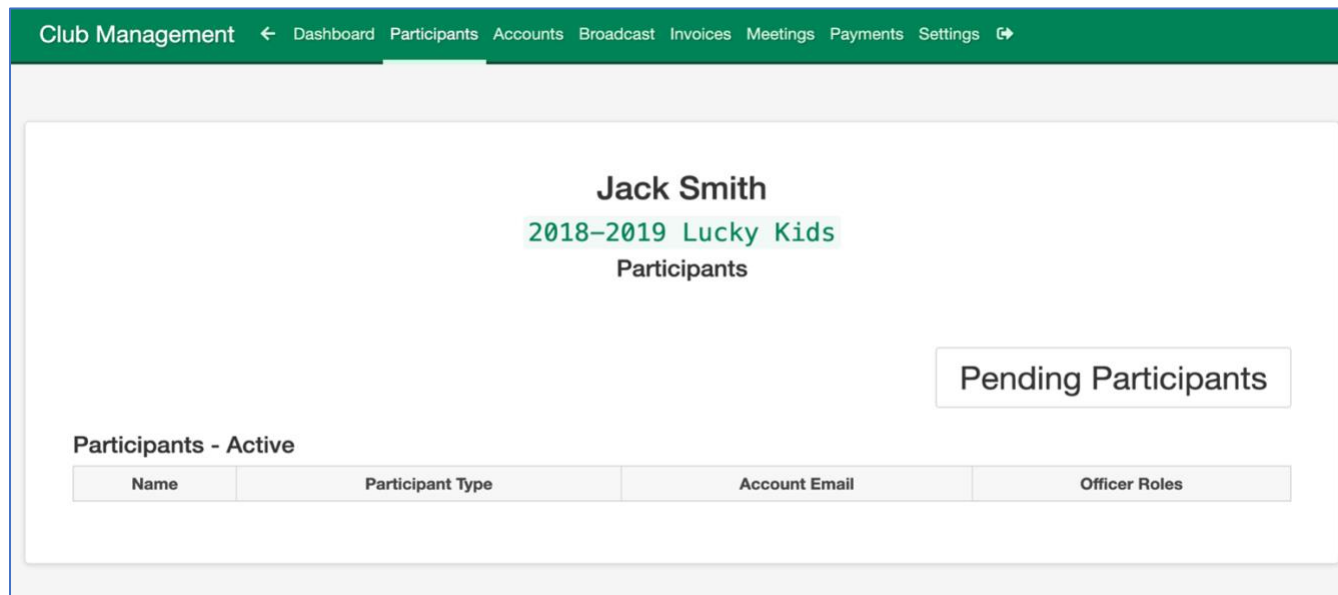


Click the arrow on the dashboard to return to the Club Leader account.

How to Manage Participants

Managing participants includes approving members for Club Management and assigning Officer Roles.

How to Approve Participants



Click "Participants" tab on Dashboard.
Click on the "Pending Participants" tab.

Club Management

←

Dashboard

Participants

Accounts

Broadcast

Invoices

Meetings

Payments

Settings

↗

Jack Smith

2018–2019 Lucky Kids

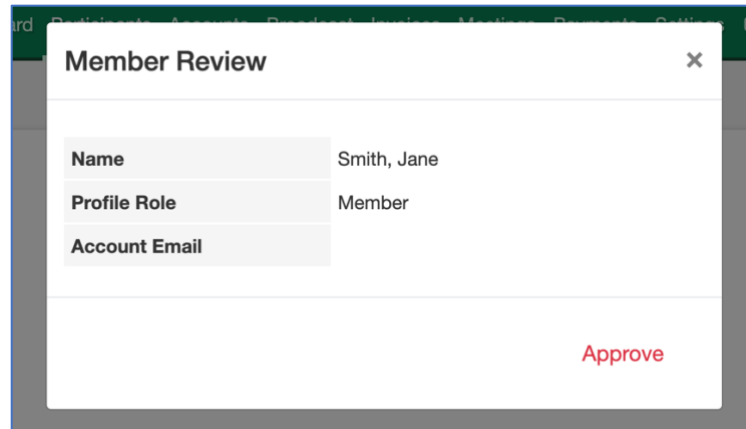
Pending Participants

Member

Name
Smith, Jane

Click on the pending participant's name.

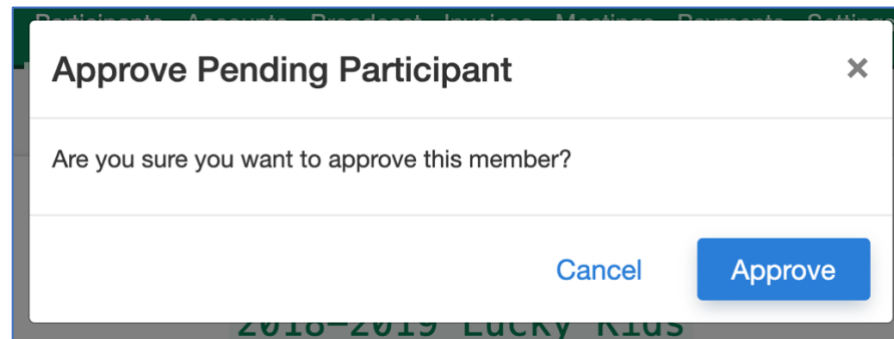
*NOTE: only club members who have logged in to Recordbookapp.com and have created a profile will appear on the list of pending members. If they have only completed their 4-H Online enrollment and have not logged in to Recordbookapp.com with their 4-H Online login, they will not appear in this list. The pending status is related to the Club Management account status and is NOT related to the enrollment status.

A modal dialog box titled "Member Review" with a close button (X) in the top right corner. It contains a table with three rows: "Name" with the value "Smith, Jane", "Profile Role" with the value "Member", and "Account Email" which is empty. At the bottom right of the dialog is a red "Approve" button.

Name	Smith, Jane
Profile Role	Member
Account Email	

Approve

Click on **“Approve”** to approve Club Management participation.

A modal dialog box titled "Approve Pending Participant" with a close button (X) in the top right corner. It contains the text "Are you sure you want to approve this member?". At the bottom right are two buttons: a blue "Cancel" button and a blue "Approve" button.

Are you sure you want to approve this member?

Cancel Approve

Verify and click **“Approve”** button.
Member will now appear in “Participants-Active” list.

*NOTE: This approval is NOT connected to and does not impact the member’s 4-H enrollment status.

How to Add Officer Roles

The screenshot shows a web application interface for "Club Management". The top navigation bar is green and contains the following links: Club Management, Dashboard, Participants (highlighted), Accounts, Invoices, Meetings, Payments, and Settings. The main content area is white and displays the name "Jack Smith" in bold. Below the name, the text "2018-2019 Lucky Kids" is highlighted in green, followed by "Participants". On the right side, there is a button labeled "Pending Participants". Below this, the section "Participants - Active" contains a table with the following data:

Name	Participant Type	Account Email	Officer Roles
Smith, Alyssa	Member		Treasurer
Smith, Jane	Member		Secretary - Attendance, Secretary - Recording, Treasurer

Click on the "Participants" tab.
Click on the Member to whom you wish to assign an Officer Role.

2018-2019 Lucky Kids
Jane Smith Member

Add Officer Role

Recordbooks

2018-2019 4-H Recordbook >

Officer Roles

Secretary - Attendance

Secretary - Recording

Click “Add Officer Role” button.

Add Officer Role

Secretary - Attendance

Save Officer Role

Select an Officer Role from the drop-down list.

Click on “Save Officer Role.”

You may repeat this process to assign more than one Officer Role to each participant.

How to Manage Financial Accounts

Club Management ← Dashboard Participants Accounts Broadcast Invoices Meetings Payments Settings →				
Jack Smith 2018–2019 Lucky Kids Financial Accounts & Projects				
Chart of Accounts				
Account Number	Account	Account Type	Account Category	Explanation
1000	Checking	Asset	Bank	checking and savings
1001	Invoices Receivable	Asset	Accounts Receivable	invoices that you haven't been paid for yet
1002	Inventory	Asset	Inventory	physical assets held
1003	Cash	Asset	Cash	petty cash balances
1004	Other Assets	Asset	Other Assets	all non-categorized assets
2000	Credit Card	Liability	Credit Card	credit card balances

Click on the “Accounts” tab to view the Club’s Chart of Accounts.

How to Add Bank Account Information

Account

Account Number	1000
Account Name	Checking
Account Type Name	Asset
Account Category Name	Bank

Bank Account

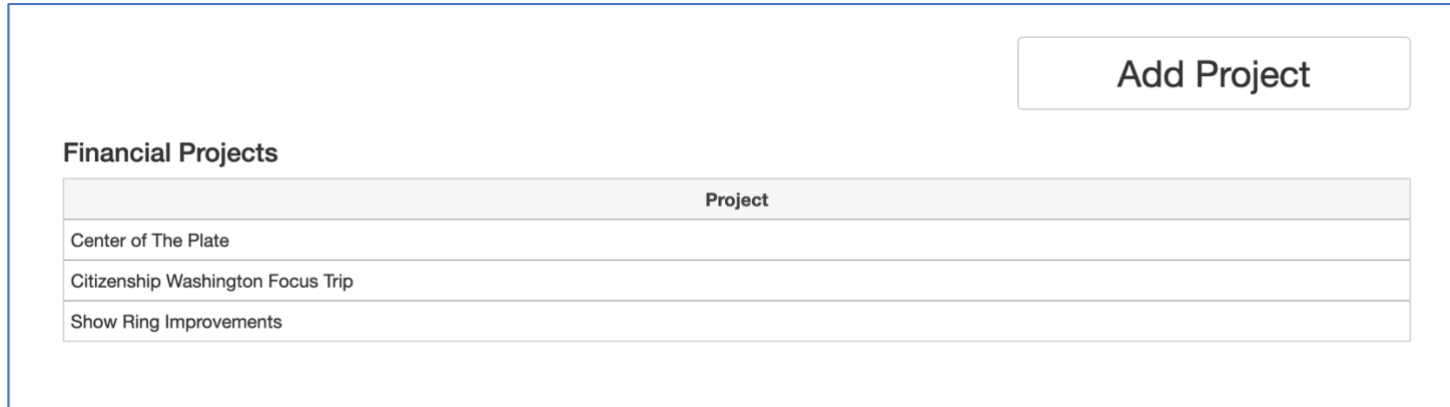
Bank Account Name	Checking
Bank Name	
Bank Account Number	
Bank Account Type	Checking

Edit

Click on the “Checking/Bank” account line.
Click on “Edit” to add Club Bank Account information.
Enter Club banking information.
Click on “Save Bank Account.”

How to Add Financial Projects

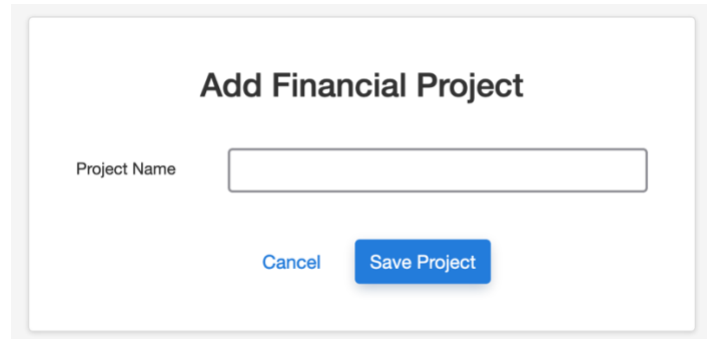
Financial Projects are used for specific projects that the Club is working on and can be associated with Ledger Items (Income and Expenses). This allows the Club to track funds related to special Financial Projects.



The screenshot shows a web interface for managing financial projects. In the top right corner, there is a button labeled "Add Project". Below this, on the left, is the heading "Financial Projects". Underneath the heading is a table with a single column titled "Project". The table contains three rows of project names: "Center of The Plate", "Citizenship Washington Focus Trip", and "Show Ring Improvements".

Project
Center of The Plate
Citizenship Washington Focus Trip
Show Ring Improvements

Scroll to the bottom of the Accounts List and click "Add Project."



The screenshot shows a modal window titled "Add Financial Project". Inside the modal, there is a label "Project Name" followed by a text input field. At the bottom of the modal, there are two buttons: "Cancel" and "Save Project".

Enter the name of the Financial Project.
Click "Save Project."

How to Create and Track Invoices

The screenshot shows a web application interface for 'Club Management'. The top navigation bar is green and contains links: Dashboard, Participants, Accounts, Invoices (highlighted), Meetings, Payments, and Settings. The main content area is titled 'Jack Smith' and '2018-2019 Lucky Kids Invoices'. There is an 'Add Invoice' button. Below it is a table titled 'Participant Invoices' with columns: Invoice Number, Invoice Date, Invoice Member Name, Invoice Amount, Invoice Paid, and Invoice Balance. The table contains four rows of invoice data.

Invoice Number	Invoice Date	Invoice Member Name	Invoice Amount	Invoice Paid	Invoice Balance
22	Sep 20, 2019	Smith, Jack	20.00	0.00	20.00
20	Sep 20, 2019	Smith, Jane	10.00	0.00	10.00
19	Sep 19, 2019	Smith, Alyssa	150.00	150.00	0.00
17	Sep 01, 2019	Smith, Jack	10.00	10.00	0.00

Click on the “Invoices” tab to view existing Invoices.
Click on “Add Invoice” to create a new invoice.

Add a New Invoice

The screenshot shows the 'Invoices' page for Jack Smith, a 2018-2019 Lucky Kids participant. The page has a green navigation bar with links: Club Management, Dashboard, Participants, Accounts, Invoices, Meetings, Payments, and Settings. Below the navigation bar, the participant's name 'Jack Smith' is displayed, followed by '2018-2019 Lucky Kids' and 'Invoices'. An 'Add Invoice' button is located on the right. Below this, a table titled 'Participant Invoices' lists five invoices with columns for Invoice Number, Invoice Date, Invoice Member Name, Invoice Amount, Invoice Paid, and Invoice Balance.

Invoice Number	Invoice Date	Invoice Member Name	Invoice Amount	Invoice Paid	Invoice Balance
22	Sep 20, 2019	Smith, Jack	20.00	0.00	20.00
20	Sep 20, 2019	Smith, Jane	10.00	0.00	10.00
19	Sep 19, 2019	Smith, Alyssa	150.00	150.00	0.00
17	Sep 01, 2019	Smith, Jack	10.00	10.00	0.00

Click Add Invoice.

The screenshot shows the 'Add an Invoice' form. It has a title 'Add an Invoice' and two input fields: 'Participant' with a dropdown menu showing 'Smith, Jack (Leader)' and 'Invoice Date' with a text box showing '09/18/2019'. At the bottom, there are two buttons: 'Cancel' and 'Create Invoice'.

Select Participant and Invoice Date.

Click "Create Invoice."

Club Management
Dashboard
Participants
Accounts
Broadcast
Invoices
Meetings
Payments
Settings

Well done, invoice created!

2018–2019 Lucky Kids

Invoice

Edit

Print

Member

Smith, Jack

Billing Address

4501 Elm Court
College Station TX, 78755

Number:

#17

Date:

9/1/2019

Amount:

\$0.00

Paid:

\$0.00

Balance:

\$0.00

Add Line Item

#	Item Name	Quantity	Amount	Total
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Click “Add Line Item” to add charges.

*NOTE: Line Items must be created under “Settings” before they will appear to select for Invoices.
See “Settings” for instructions.

Add Invoice Item

Item Name	<input type="text" value="Club Dues"/>
Quantity	<input type="text" value="1"/>
Amount	<input type="text" value="10.00"/>
Total	<input type="text" value="10"/>

[Cancel](#)

[Save Invoice Item](#)

Select Item Name from drop-down list.

Add Quantity.

Select billing Amount for individual item.

Click [“Save Invoice Item.”](#)

Well done, line item created!

2018-2019 Lucky Kids Invoice

Edit
Print
Add Payment

Member

Smith, Jack

Billing Address

4501 Elm Court
College Station TX, 78755

\$10.00

Number:	#17
Date:	9/1/2019
Amount:	\$10.00
Paid:	\$0.00
Balance:	\$10.00

[Add Line Item](#)

#	Item Name	Quantity	Amount	Total
24	Club Dues	1	10.00	10.00

Print Invoice by clicking the “Print” button.
Click “Add Payment” to enter a member’s Cash or Check payment.
Click the “Invoices” tab to return to Invoice list

Record Cash or Check Payments for Existing Invoices

Club Management ← Dashboard Participants Accounts **Invoices** Meetings Payments Settings →

Jack Smith
2018–2019 Lucky Kids
Invoices

Add Invoice

Participant Invoices

Invoice Number	Invoice Date	Invoice Member Name	Invoice Amount	Invoice Paid	Invoice Balance
19	Sep 19, 2019	Smith, Alyssa	150.00	0.00	150.00
17	Sep 01, 2019	Smith, Jack	10.00	10.00	0.00

Click on the Invoices tab.
Click on the Invoice for which you would like to record payment.

Club Management < Dashboard Participants Accounts **Invoices** Meetings Payments Settings >

2018-2019 Lucky Kids Invoice

Edit Print **Add Payment**

Member

Smith, Alyssa

Billing Address

4501 Elm Court
College Station TX, 78755

\$150.00

Number:	#19
Date:	9/19/2019
Amount:	\$150.00
Paid:	\$0.00
Balance:	\$150.00

Click on “Add Payment.”

Add Payment

Date

Check Number

Amount

Method

[Cancel](#) **Save Item**

Enter Payment details
Click “Save Item.”

How to Manage Meetings

Club Management ← Dashboard Participants Accounts Invoices **Meetings** Payments Settings ↗

Jack Smith

2018–2019 Lucky Kids

Meetings

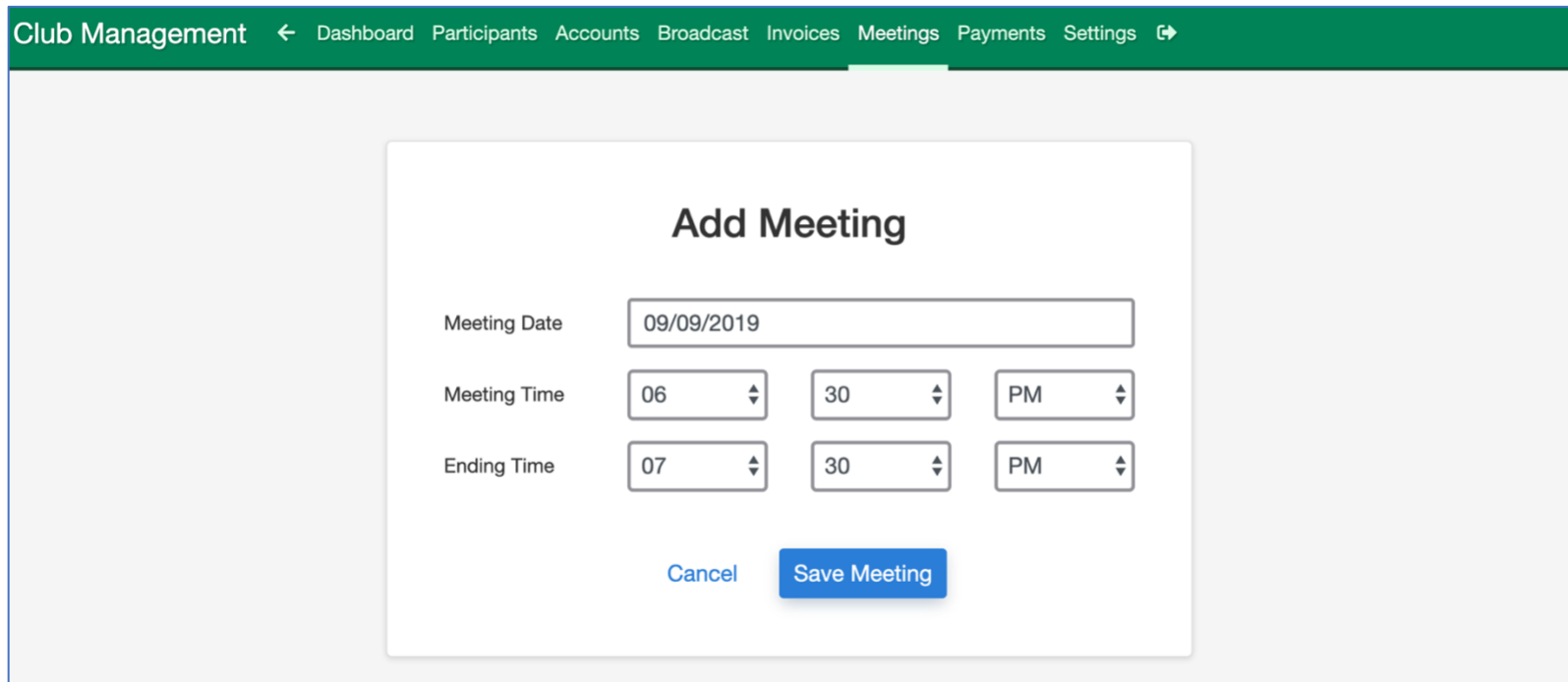
Add Meeting

Club Meetings

Date	Start Time	End Time
Sep 09, 2019	Sep 20, 2019	Sep 20, 2019
Oct 07, 2019	Sep 20, 2019	Sep 20, 2019

Click on the “Meetings” tab.
Click on a meeting to view or edit an existing Meeting.
Click on “Add Meeting” to create a new Meeting.

How to Add a New Meeting



The screenshot shows a web application interface for 'Club Management'. A green navigation bar at the top contains links: Club Management, Dashboard, Participants, Accounts, Broadcast, Invoices, Meetings, Payments, and Settings. The 'Meetings' link is highlighted. Below the navigation bar is a light gray background with a white modal form titled 'Add Meeting'. The form contains three rows of input fields: 'Meeting Date' with a text box containing '09/09/2019'; 'Meeting Time' with three dropdown menus showing '06', '30', and 'PM'; and 'Ending Time' with three dropdown menus showing '07', '30', and 'PM'. At the bottom of the form are two buttons: a blue 'Cancel' button and a blue 'Save Meeting' button.

Enter the Meeting Date and Times
Click on [“Save Meeting.”](#)

*NOTE: This step must be completed before the Club Secretary will be able to add Meeting Attendance and Meeting Minutes.

How to Edit Existing Meetings

Club Management < Dashboard Participants Accounts Invoices Meetings Payments Settings

Jack Smith
2018-2019 Lucky Kids
Meetings

Add Meeting

Club Meetings

Date	Start Time	End Time
Sep 09, 2019	Sep 20, 2019	Sep 20, 2019
Oct 07, 2019	Sep 20, 2019	Sep 20, 2019

Click on an existing meeting.

Jack Smith
2018-2019 Lucky Kids
Club Meeting

Details

Meeting Date 9/9/2019
Meeting Time 06:30 PM

Edit

Attendance

Meeting Minutes

Click Edit to change the Meeting date and/or time.

Click [Attendance](#) or [Meeting Minutes](#) to record the respective information.

View Participant Payments

Club Management

←

Dashboard

Participants

Accounts

Broadcast

Invoices

Meetings

Payments

Settings

↔

Jack Smith

2018–2019 Lucky Kids

Payments

Participant Payments

Payment Date	Name	Amount	Method	Status	Invoice Number	Customer Number	Stripe Customer Identifier
--------------	------	--------	--------	--------	----------------	-----------------	----------------------------

View Payments made by Members

Settings

You may add or modify Invoice items and Connect with Stripe in order to accept Credit Card payments under the Settings tab.

Adding Invoice Line Items

Click on the “Modify Items” button.

Club Management ← Dashboard Participants Accounts Broadcast Invoices Meetings Payments Settings →

2018-2019 Lucky Kids

Add Item

Item Name	Type	Account
-----------	------	---------

Click on “Add Item” button to add line items for invoices.

Add Item

Item Name: Club Dues

Item Type: Fee

Default Amount: 10.00

Account: 4000: General Income (I)

Cancel Save Item

Enter the Item Name.

Select Item Type from Drop Down Menu.

Enter the default amount for each item.

Select the Account from the drop-down menu to which the item should be assigned.

Click “Save Item.”

How to Set up Credit Card Payments

Club Management ← Dashboard Participants Accounts Broadcast Invoices Meetings Payments Settings →

2018-2019 Lucky Kids Settings

✓ Invoice Items

Modify Items

Integrating with stripe will allow for invoices to be paid by credit card.

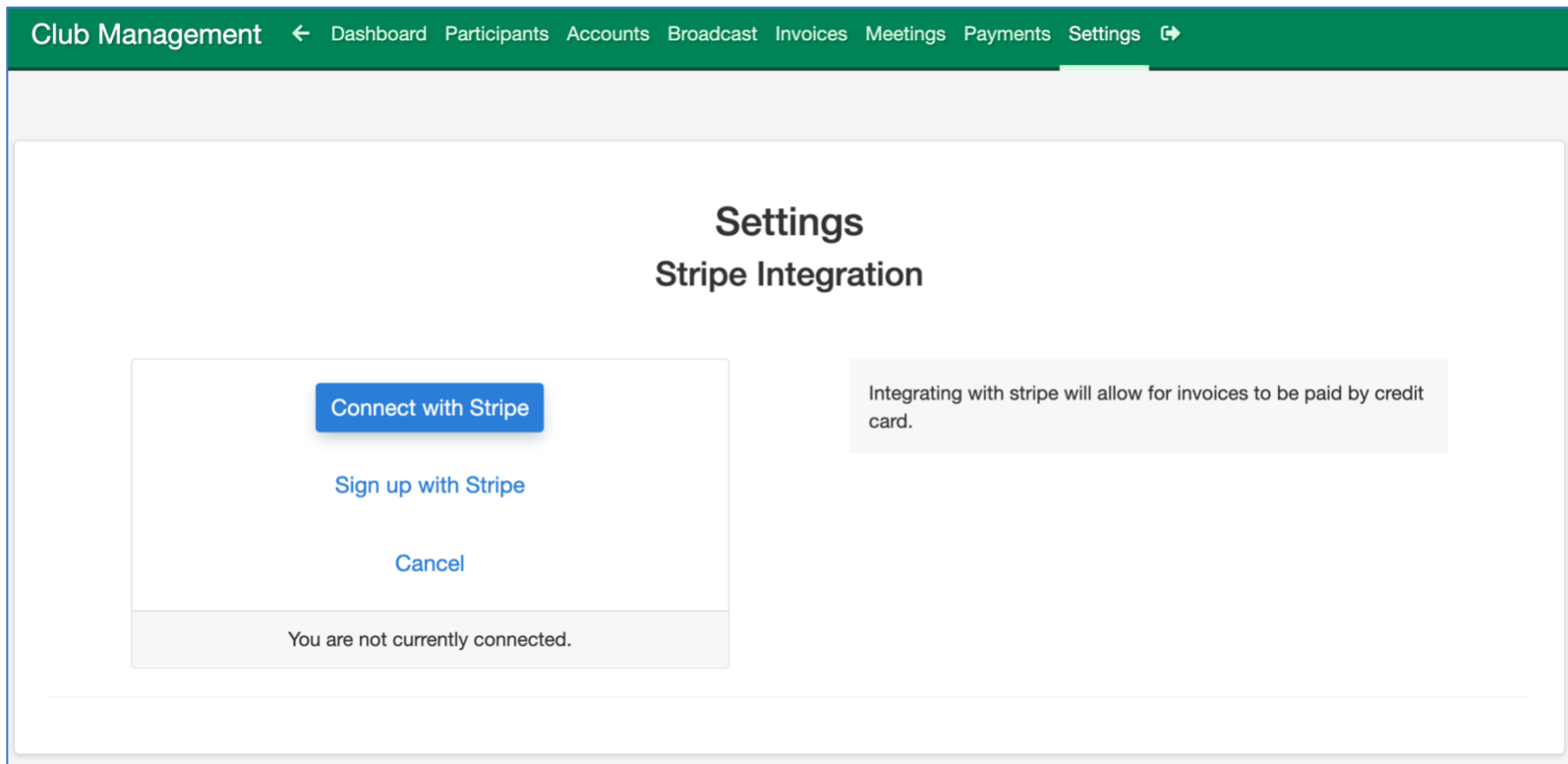
⊘ Stripe Integration

You are not currently connected.
Participants will not be able to pay by credit card.

Connect to Stripe

Integrating with stripe will allow for invoices to be paid by credit card.

Click the “Connect to Stripe” button.



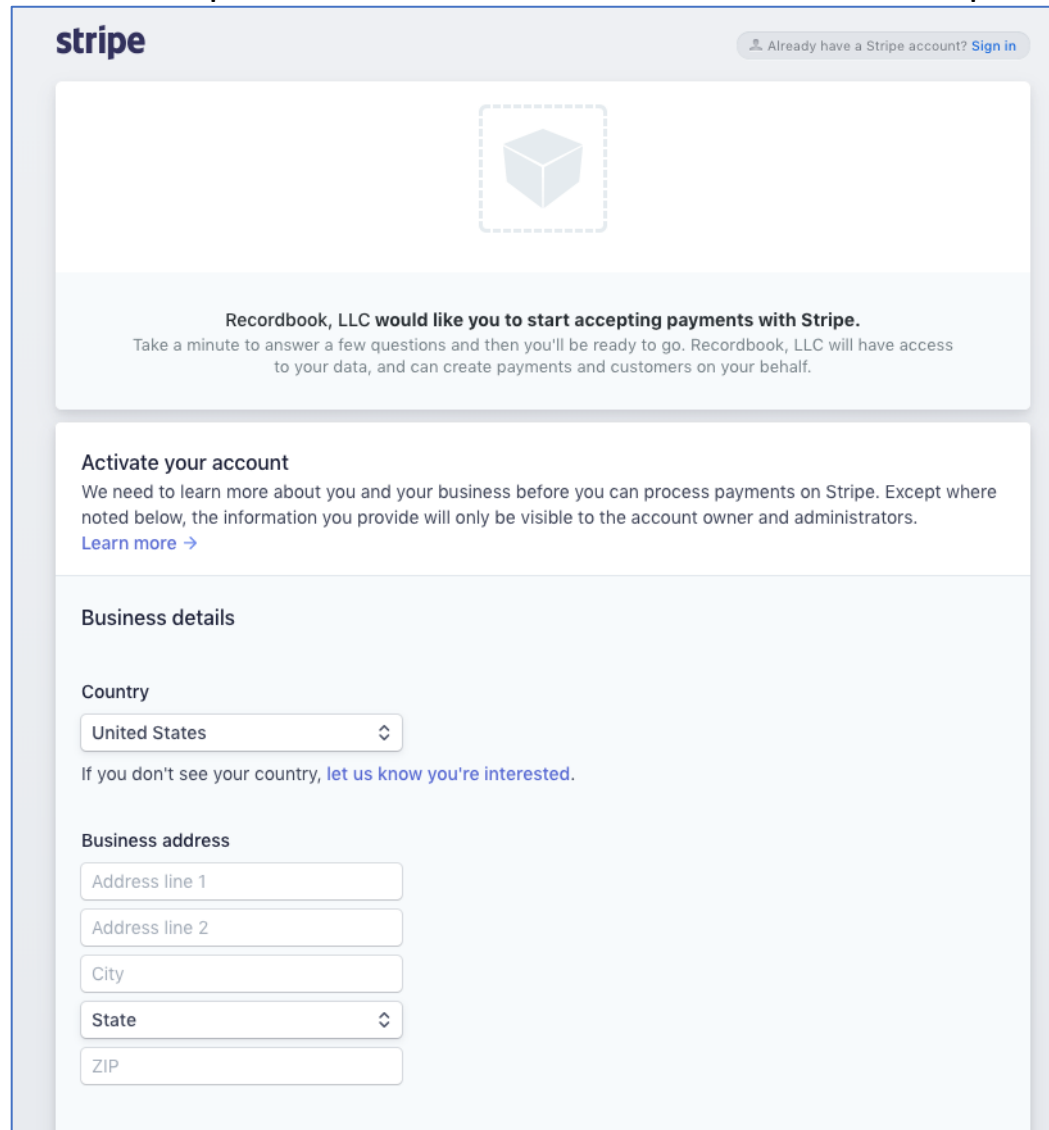
Click on “[Sign up with Stripe](#)” to create a new Stripe account.

Click on “Connect with Stripe” button if you already have an account with Stripe

*NOTE: You will be directed to Stripe’s website to complete your account set up.

Stripe will deposit funds from credit card payments in to your bank account as they are processed.

Complete the Stripe Account information to create a new Stripe account.



The screenshot shows the Stripe account creation interface. At the top left is the Stripe logo. At the top right is a link: "Already have a Stripe account? [Sign in](#)". Below this is a placeholder for a business logo, represented by a 3D cube icon. A message states: "Recordbook, LLC would like you to start accepting payments with Stripe. Take a minute to answer a few questions and then you'll be ready to go. Recordbook, LLC will have access to your data, and can create payments and customers on your behalf." Below this is a section titled "Activate your account" with the text: "We need to learn more about you and your business before you can process payments on Stripe. Except where noted below, the information you provide will only be visible to the account owner and administrators." and a link "Learn more →". The main section is titled "Business details" and contains a "Country" dropdown menu currently set to "United States", with a note: "If you don't see your country, [let us know you're interested](#)." Below this is the "Business address" section with input fields for "Address line 1", "Address line 2", "City", "State" (a dropdown menu), and "ZIP".

Business phone

US +1 (555) 678-1212

Type of business

Individual, sole proprietor, or single-member LLC

Employer Identification Number (EIN) Optional

12-3456789

If you use your Social Security number for business tax purposes, you can use that instead.

Business website

company.com

No website yet? You can share an app store link or a social media profile (business profiles are preferred).

Business description

Please select your industry...

Describe what you sell, whom you sell to, and when you charge your customers.

How long after paying will your customers typically receive their goods or services?

Please select...

Individual or sole proprietor details

An individual or sole proprietor must activate their own account. If you're trying to activate this account on behalf of someone else, [please invite them](#) to become the account owner and complete the activation themselves.

Legal name

Phone number

Date of birth

Last 4 digits of Social Security number


Home address

Credit card statement details

This information may appear on your customers' credit card statement. You can change it at any time.

Statement descriptor

This is the business name that will show up on your customers' bank or credit card statements. Choose something they will recognize to help prevent disputes.

 EARTHBANK ... 1234 STATEMENT	
Amount	Transaction
\$340.00	YOUR COMPANY NAME
\$20.00	PAYROLL

Support phone number


Customer support address

☒ Use business address


Bank details

You must provide a checking account. If you'd like to accept currencies other than USD, you will need to provide an account for each one. [Learn more](#) →

Routing number



Account number



Please ensure that the bank account you provide is a bank account opened under the legal owner or business name that you have provided to Stripe.

Confirm account number

Two-step authentication Required

Strengthen your account's security by protecting it with either your phone or Google Authenticator in addition to your password. This will help ensure that no one else can log in to your account.

Get text message

Use Google Authenticator

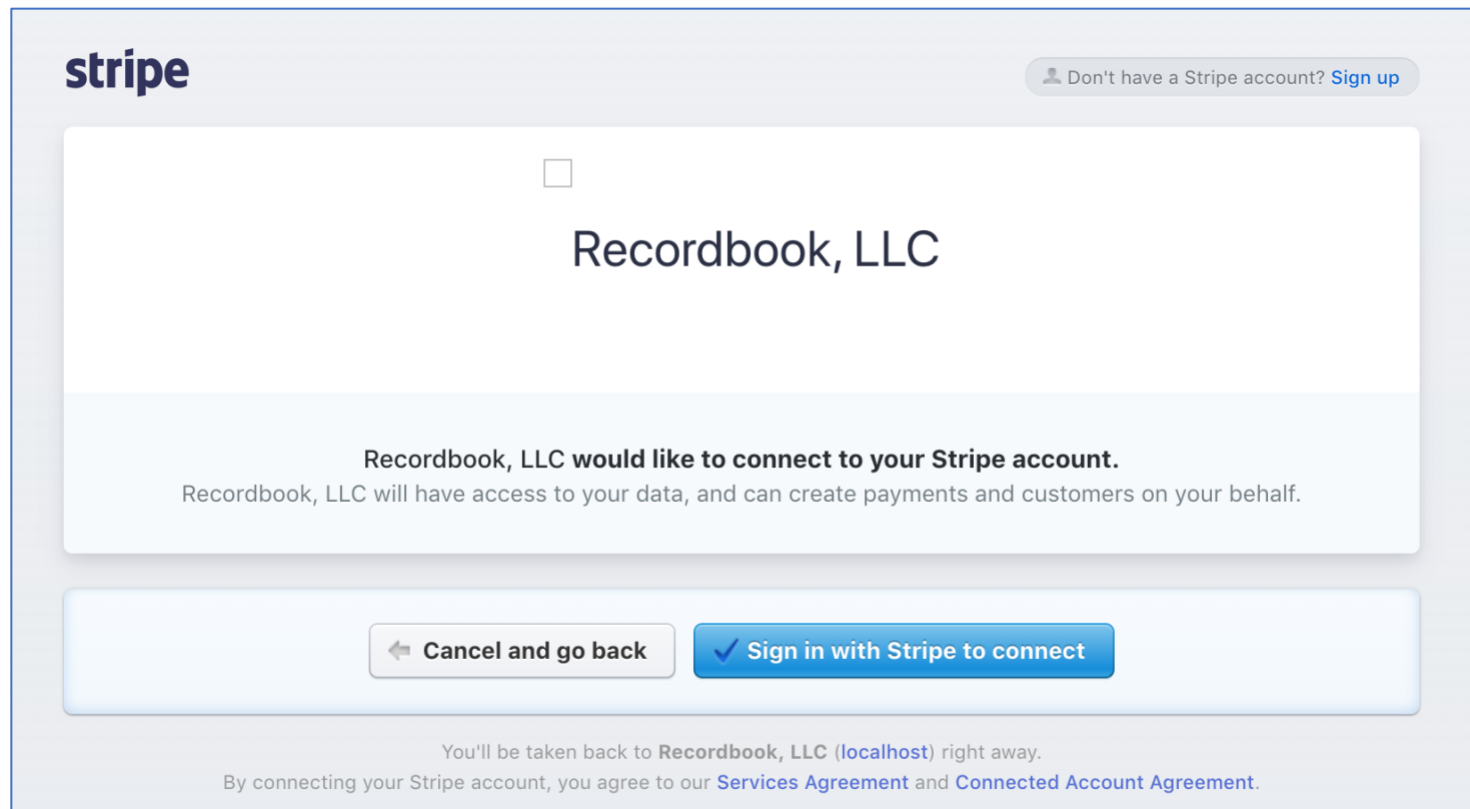
Almost done! Save your Stripe account.

Email

Password

Authorize access to this account

Cancel



Click on “[Sign In with Stripe to Connect](#)” to log in to an existing account.