**4-H Junior Leader Vice President Role Description**

**Qualifications:**

* Ability to speak well in front of others
* Great communication skills
* Prior leadership experience

**Skills:**

* Positive attitude and team player
* Ability to lead your peers
* Organization and time management
* Reliable

**Responsibilities:**

* Assist the President when needed.
* Preside at meetings in the absence of the President.
* Take over as President if the current one resigns or leaves the club.
* Oversee the Jr. Leader Committees and make sure they are fulfilling their responsibilities.

**What you will gain from this:**

* Career readiness skills
* Organizational and teamwork skills
* Knowledge of how committees function
* Better understanding of Parliamentary Procedure