

Thank you for your interest in being placed on the ballot for election to a three-year term on the Board of Directors of Allen County 4-H Clubs, Inc.

Enclosed is an Election Ballot Questionnaire. We would appreciate you completing and returning this form to the Extension Office so we can prepare the ballot for the upcoming Allen County 4-H Annual Meeting. The meeting is scheduled for **December 1, 2026, at 7:00 p.m.** at the **Allen County Fairgrounds Administration Building** (location subject to change). Please RSVP, as a response is required.

The Allen County 4-H Board of Directors meets on the **first Tuesday of each month at 7:00 p.m.** at the Allen County Extension Office. Also enclosed is a job description outlining the responsibilities and expectations of Board members.

Please return the completed Election Ballot Questionnaire no later than **November 11, 2026**. If your questionnaire is not received by **4:30 p.m. on November 11**, we will assume that you no longer wish to be considered for placement on the ballot.

To be eligible to serve as a 4-H volunteer, you must complete the required volunteer enrollment process through 4-H Online and complete Purdue Extension's volunteer training. Purdue policy requires that all individuals complete the trainings in 4-H Online. The Allen County 4-H Board requires these training courses to be complete by **December 1, 2026**, to allow sufficient time for processing.

Please note that all volunteer enrollments and training courses are reset on **October 1** each year. Therefore, even if you have previously completed these requirements, you will need to complete them again for the current enrollment year.

Thank you for your willingness to support Allen County 4-H. We appreciate your interest and look forward to hearing from you.

**Allen County 4-H Clubs, Inc.
Director Election Ballot Questionnaire**

Full Legal Name: _____

Preferred Name [if different]: _____

Current occupation/school attending: _____

Number of years enrolled in 4-H: _____

Past 4-H Leadership positions (club leader, project leader, 4-H committees, etc.):

Other community organizations involved with: (school, community, employment, etc.):

Reasons for wanting to serve on the 4-H Board:

Return to:

**Allen County 4-H Clubs, Inc.
4001 Crescent Avenue, Fort Wayne, IN 46815
or
Email: Gsjones@purdue.edu or allences@purdue.edu**

Return by November 11, 2026

ALLEN COUNTY 4-H CLUBS, Inc.
Member of the Board of Directors – Job Description

Board Mission: Young people in Allen County need creative informal learning opportunities to develop basic life skills. Allen County 4-H Clubs, Inc. bonds families, community and businesses to provide leadership, activities, incentives and support for young people to develop these skills by utilizing various resources of the Cooperative Extension Service.

Board Composition: 18 people serve on the Board each year as representatives of the 4-H Board. Four representatives are elected each year to serve a three-year term. Board representatives are allowed to serve a maximum of two consecutive three-year terms. Five representatives are appointed each year as liaisons, for a one-year term, one each from 4-H Junior Leaders, Adult 4-H Volunteer Leaders and three from the youth population. The 4-H Board meets each month on the first Tuesday at 7:00 PM at the County Extension Office. The exceptions to the meeting dates are the Annual meeting in December.

Responsibilities/Expectations:

1. Attend Meetings on a regular basis.
2. Continue Expansion of outreach for educational programs of 4-H.
3. Determine 4-H “Direction” with all children in 4-H in mind. If involved with a project director must separate self from project and vote with the “whole” program of 4-H in mind.
4. Assist Extension staff with program as needed for benefit of 4-H.
5. Determine Fundraising programs for 4-H.
6. Determine Educational programs for 4-H
7. Determine and approve 4-H portion of Fair schedule as presented.
8. Approve rule changes as presented.
9. Work with the Allen County Fairgrounds Board to promote working together and continuing the fairgrounds future.

The basis of your position is to facilitate growth and retention of children in an educational setting, following the basic principles of the National 4-H and our Mission statement in the process.