

BROWN COUNTY 4-H FAIR

JUNE 8TH – 14TH 2025

HELLO FRIENDS,

Welcome to the 2025 fair season! Our local Brown County 4-H Fair is a long-standing community event that provides family-friendly entertainment, good food and reconnects our community and our youth each year. I'm so proud of our 4-H program and the accomplishments of our youth. Thanks to our county 4-H program, our youth get to showcase their talents thru their exhibits at the fair. By supporting our local fair as an attendee, exhibitor or vendor, you are supporting our youth, our community, our 4-H program and the families that support our 4-H exhibitors. I encourage you to attend our Brown County 4-H Fair this year. Please join us June 8th – 14th, 2025 for an awesome fair week!

We would love to have you as a Commercial Vendor and we invite you to be a vendor and join us this year for our 2025 Brown County 4-H Fair. Please find attached the current Commercial Vendor Application. Please let me know if you have any questions.

Sincerely,

Jessica Wagers
Member of Fairboard
M: 812-606-0101
Email: jessicawagers.od@live.com

Brown County 4-H Fair

Contract Agreement for Commercial Exhibitor

Monday June 9th – Saturday June 14th, 2025

Please read contract herein, as well as the attached rules and regulations if you wish to reserve a space in the commercial area. To participate you **MUST** complete this agreement and return it along with your payment and insurance by: **June 1st!** Spaces will be assigned on a first response basis.

Certificate of Insurance: It is the responsibility of each business/organization to provide **liability insurance** for your booth and workers. You **MUST** submit proof of liability insurance with your agreement and payment.

Please complete the following:

_____, hereby agrees to lease a space(s) from the Brown County 4-H Fair Board on the dates of **Sunday, June 8th – Sunday, June 15th.**

Business/Organization Name: _____

Contact Person: _____ Phone: (_____) _____ - _____

Email: _____ Address: _____

City: _____ State: ____ Zip: _____

Type of Display/Exhibit: _____

Essential Information:

Commercial building booth space: 10' x 10' fee is \$150.00 includes 110 electricity from ceiling drop
Outside space: 10' x 10' fee is \$225.00 includes 110 electricity * Vendor must supply tent/cover*

Set-Up: Sunday June 8th, 2025 from 12 - 4pm Each exhibitor will provide their own table(s) and chairs. The exhibitors are responsible for the complete clean-up of their space each night. Teardown is permitted on Sunday, June 16th.

Parking Passes: 2 Free passes for each paid booth space. No exceptions. These must be picked up during the above set up time.

Spaces are not considered reserved until ALL of the required paperwork, insurance and money is received.

No. of Spaces Requested Proof of Liability Insurance ☐ Menu (enclosed) ☐
Write number in box *Place a check mark in box* *Food booth only*

Make check payable to: Brown County 4-H Club Association

Mail Payment, Agreement, and Insurance to:
Brown County 4-H Fair Board, PO Box 1481, Nashville, IN 47448

Consider your cancelled check as your "receipt of payment"

OFFICE USE ONLY – Payment Information: Notes: _____

Amt Rec'd: _____ Check #: _____ / Rec'd by: _____ Date Rec'd: ____/____/2025

for the Brown County 4-H Fair

1. It is the responsibility of each Commercial Exhibitor (*Business/Organization*) to provide liability insurance for your booth and workers. The “Proof of Insurance” is MANDATORY per Indiana Department of Health.
2. It is agreed that the exhibitor will conduct their exhibits so as not to interfere with other exhibitors, and so that all exhibitors may enjoy the full rights and privileges of their space.
3. The Brown County 4-H Fair Board cannot be held responsible for loss or damage to any unmanned booth.
4. The Brown County 4-H Fair Board reserves the right to cancel any Commercial Exhibitor agreement, if it deems necessary and is in the best interest of the fair to do so.
5. All both spaces are to be manned during hours listed below. **See Booths Open**
6. All set up materials, i.e., extension cords, fire extinguishers, tables, fans, canopies, etc. are the responsibilities of the exhibitor. There are no exterior/interior walls on the majority of the Commercial Building.
7. Duct tape or any type of adhesive product may NOT be used on the building floor or walls.
8. All trash & supplies used in your exhibit must be disposed of correctly and daily.
9. Food booths **MUST** supply a menu when they submit their application and payment.
 - a. Menus will be pre-approved by The Brown County 4-H Fair Board. *There may be items that you will be asked to remove from options offered.*
 - b. Food booths **MUST** clean-up and properly dispose of grease and cooking oil.
 - c. Food booths are required to supply their own fully charged and up to date fire extinguishers.
 - d. All gas, LP, diesel or combustible fuel tanks **MUST** be secure outside of buildings.
10. All pressurized tanks **MUST** be securely tied down to avoid any accidents.
11. **NO PETS** allowed on the fairgrounds without prior approval from The Brown County 4-H Fair Board. This will be closely monitored. ****Only 4-H Animals are to be on the fairgrounds****
12. **NO RV's** on the fairgrounds including exhibitors for overnight stay.

Set-Up: Sunday, June 8th from 12- 4pm

Your space will be marked in chalk on concrete floor (*a chart of the spaces will be posted in the commercial area for reference in locating your assigned space*).

Booths Open: Monday, June 9th – Saturday, June 14th from **6pm to 10pm.**

Tear Down: Sunday, June 15th (all materials **MUST** be off fairgrounds by no later than 10pm)

Please keep this document as a reference to the Contract Agreement in which you as a Commercial Exhibitor (*Business/Organization*) has entered into with the upcoming Brown County 4-H Fair.