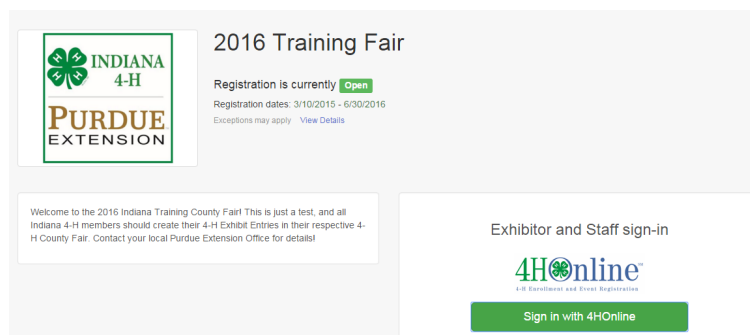


### Register for the 2025 Dearborn County Fair: between May 1 and June 1, for animals and non-animal exhibits

- Go to <https://dearborncountyindiana.fairentry.com>
  - Recommended browsers: Google Chrome or Firefox.
  - Register all entries for each exhibitor in the family, before proceeding to payment section.
  - Be sure to click “submit” when all entries are completed. Entries are not final until they have been submitted.

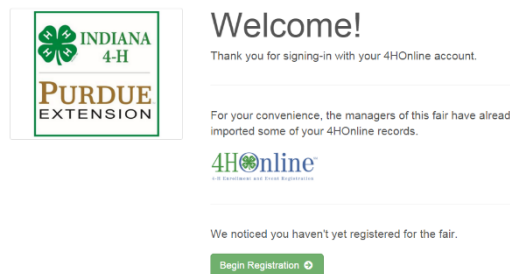


- Select your “Sign in with your 4-H Online account options – the **GREEN** box
- A separate box will pop up where you can enter the login email address and password from 4HOnline.

*(If you don't remember your password, you will need to select the “I forgot my password” option to get a temporary one emailed to you. If your email address has changed, log in using the old email address and change it in 4HOnline.)*

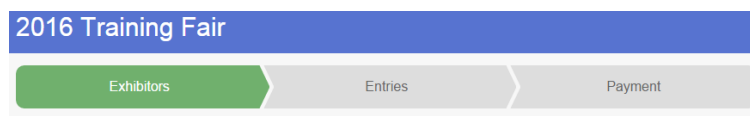


- Click the “Login” box.
- This will take you to the Welcome screen, where you will need to select the green box to “Begin Registration”



## SECTION 1 - EXHIBITORS TAB

- Choose if you would like to register an individual or a team and click that green box



Do you want to register an **Individual**?





## How to Register Exhibits for Fair (4-H Family)

- Choose the dot next to the name of the 4-H'er you would like to register and then click the green "continue" box.

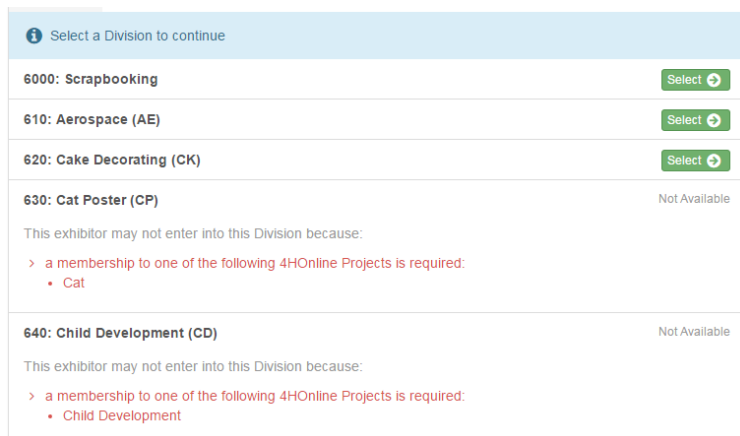
Please do not create any exhibitors from scratch, as you will not be able to add exhibits for the projects you are enrolled in.

- Answer any required questions and review the exhibitor registration information.
- Make any necessary corrections (using the edit boxes). Remember that any corrections made here DO NOT transfer back to your 4HOnline Account
- If Additional questions are required by your county, complete the questions and then select the green "Continue" box
- When you are taken back to the Exhibitor information page, click the green "Continue to Entries" button

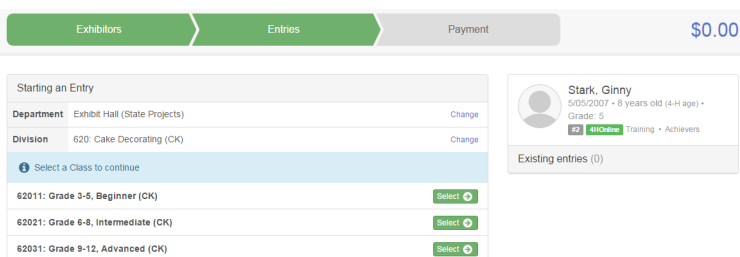
## SECTION 2 - ENTRIES TAB

- Click the green "Add an Entry" box to the right of the exhibitor's name
- Click the green "Select" box next to the Department you would like to enter

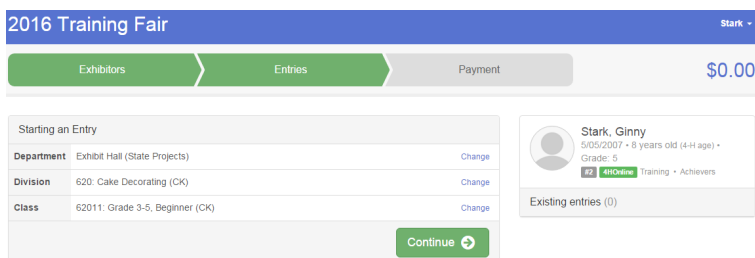
- Click the green “Select” box next to the Division you would like to enter



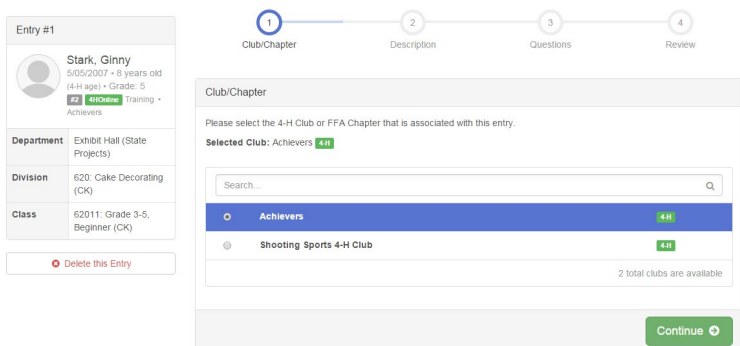
- Click the green “Select” box next to the Class you would like to enter  
(Check the Dearborn 4-H Handbook for exhibition descriptions, requirements and rules)



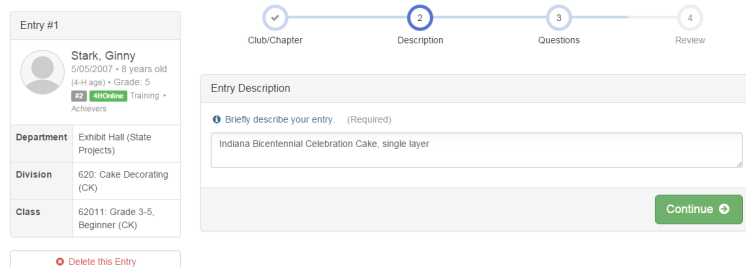
- Review the selection of the Department, Division and Class. To correct errors in the Department, Division or Class, click the corresponding ‘Change’ button. Click the green ‘Continue’ button to move to the next step.



- Select the dot next to the 4-H Club that you belong to and then select the green “Continue” box



18. If required, enter in a description of your exhibit and click Continue— *please be specific as this description for non-animal exhibits will be used to distinguish between exhibits, example – don't just type in "photo", type in more description, such as "Butterfly on leaf photo"*



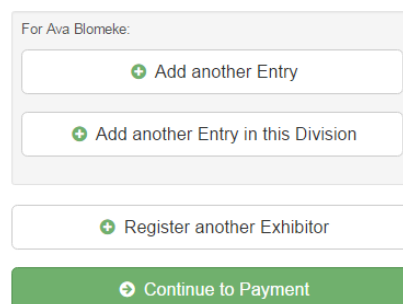
19. Answer any Additional Questions required for that entry and then click the green "Continue" box.

20. Decide if you would like to:
- > Add another Entry
  - > Add another Entry in this Division
  - > Register another Exhibitor
  - > Continue to Payment

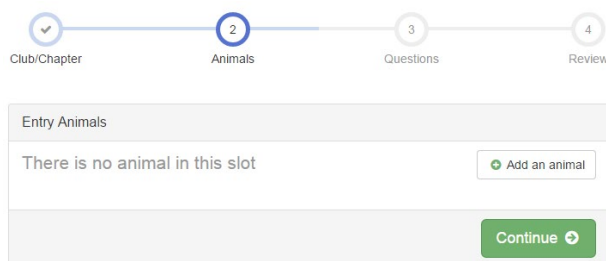
and select that appropriate box

\*\*\*The payment section is a formality of the system. No payment is needed, but you must go through the steps to submit your entries.

### What do you want to do next?

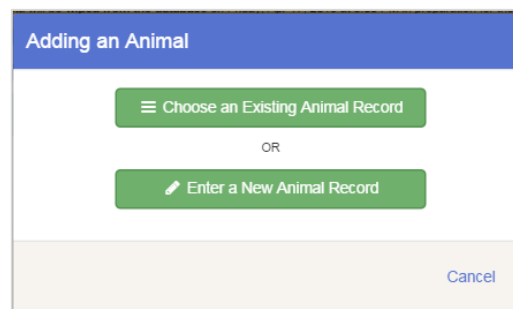


21. To register an animal entry from 4HOnline, you will select the white "add an animal" box during the entry process.



22. A smaller box with two options will pop up. Choose the green "Choose an Existing Animal Record" box to enter an animal that was identified in 4HOnline.

To enter a Cat, Dog, Rabbit or Poultry/ Pigeons/Waterfowl animal, please select "Enter a New Animal Record", and complete all applicable fields on the screen.



23. A list of those animals that you have previously ID'd in 4-H Online that are eligible for that class are listed. Select the circle next to the animal you would like to enter. Then select the green "Select Animal" box.

**Adding an Existing Animal**

Allowed Animal Types:

- Horses

<b>Ginny Stark</b>		
<input type="radio"/>	Animal Name: Triton	<a href="#">View Info</a> <span style="float: right; background-color: #4a7ebb; color: white; padding: 2px 5px;">4HOnline</span>
<input type="radio"/>	Animal Name: Spot	<a href="#">View Info</a> <span style="float: right; background-color: #4a7ebb; color: white; padding: 2px 5px;">4HOnline</span>

Cancel
Select Animal

24. All of the information about that animal will be pulled over from 4-H Online, so that you can check to make sure that is the correct animal. If you want to switch to a different animal, click on the "remove from entry box". If it is correct, click the green "Continue" box. Then you will be taken to the Additional Questions page listed in step #20.

**Stark, Ginny**  
5/05/2007 • 8 years old  
(4-H age) • Grade: 5  
#2 4HOnline Training • Achievers

Department	Livestock Horse
Division	2550: English
Class	255013: Saddle seat pleasure all ages, all sizes (EN)

Delete this Entry

[Remove From Entry](#)
[Edit Animal Details](#)

<b>Entry Animals</b>																													
<a href="#">Remove From Entry</a>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Identifier (Animal Name)</td> <td>Triton <span style="float: right; background-color: #4a7ebb; color: white; padding: 2px 5px;">4HOnline</span></td> </tr> <tr> <td>Animal Type</td> <td>Horses</td> </tr> <tr> <td>Animal Name</td> <td>Triton</td> </tr> <tr> <td>Breed</td> <td>American Quarter Horse</td> </tr> <tr> <td colspan="2">If selected Other above, please type the animal's breed</td> </tr> <tr> <td>Colors And Markings</td> <td>Brown, white socks</td> </tr> <tr> <td>Sex</td> <td>Male</td> </tr> <tr> <td>Birthdate</td> <td>1/01/2007</td> </tr> <tr> <td>Check if this animal is under 56 inches tall</td> <td>false</td> </tr> <tr> <td>Intend to exhibit this animal at State Fair</td> <td>true</td> </tr> <tr> <td>We consent to share this Animal ID information with the Indiana State Fair System</td> <td>false</td> </tr> <tr> <td>Owned Or Leased</td> <td>Owned</td> </tr> <tr> <td>Owner Name</td> <td>Tanya Stark</td> </tr> <tr> <td>Body Condition Score</td> <td></td> </tr> </table>	Identifier (Animal Name)	Triton <span style="float: right; background-color: #4a7ebb; color: white; padding: 2px 5px;">4HOnline</span>	Animal Type	Horses	Animal Name	Triton	Breed	American Quarter Horse	If selected Other above, please type the animal's breed		Colors And Markings	Brown, white socks	Sex	Male	Birthdate	1/01/2007	Check if this animal is under 56 inches tall	false	Intend to exhibit this animal at State Fair	true	We consent to share this Animal ID information with the Indiana State Fair System	false	Owned Or Leased	Owned	Owner Name	Tanya Stark	Body Condition Score	
Identifier (Animal Name)	Triton <span style="float: right; background-color: #4a7ebb; color: white; padding: 2px 5px;">4HOnline</span>																												
Animal Type	Horses																												
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Colors And Markings	Brown, white socks																												
Sex	Male																												
Birthdate	1/01/2007																												
Check if this animal is under 56 inches tall	false																												
Intend to exhibit this animal at State Fair	true																												
We consent to share this Animal ID information with the Indiana State Fair System	false																												
Owned Or Leased	Owned																												
Owner Name	Tanya Stark																												
Body Condition Score																													

Continue

### SECTION 3 - PAYMENT TAB

\*\*\*The payment section is a formality of the system. No payment is needed, but you must go through the steps to submit your entries. It is best to enter all entries for all exhibitors in your family before completing the Payment and submission steps.

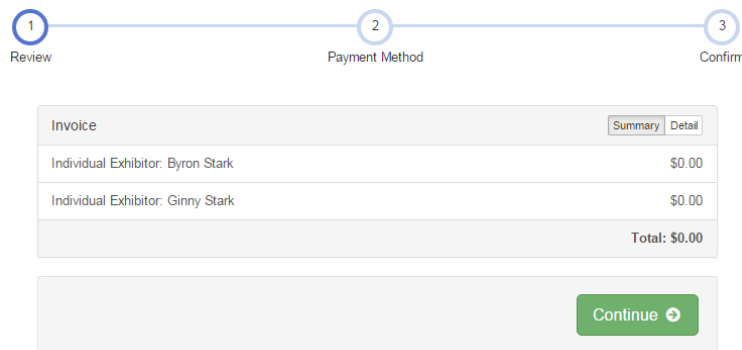
25. Review your invoice, either in summary format or detail format. If it looks correct, click the green "Continue" box. If not, go back to the entries tab and fix what you need to.
26. Select the green "Continue box."

*\*\*There are no fees for 4-H exhibits.*

## How to Register Exhibits for Fair (4-H Family)

27. Confirm your entries one last time. You can see a summary of exhibitors in your family, or their entries in detail. **Make sure all entries for each exhibitor in your family are listed before you submit the entries.**

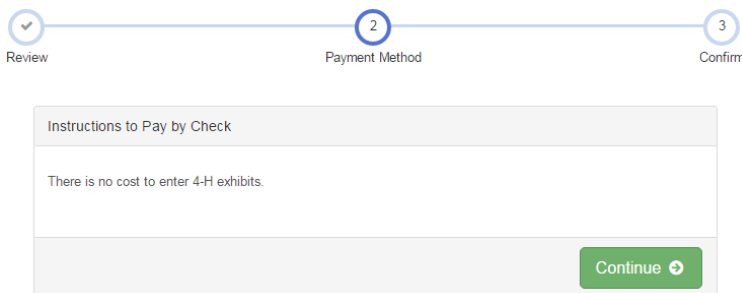
NOTE: Once you hit submit, you cannot edit your entries.



Invoice		Summary	Detail
Individual Exhibitor: Byron Stark		\$0.00	
Individual Exhibitor: Ginny Stark		\$0.00	
		<b>Total: \$0.00</b>	

[Continue](#)

28. Click Continue to confirm and submit your entries.

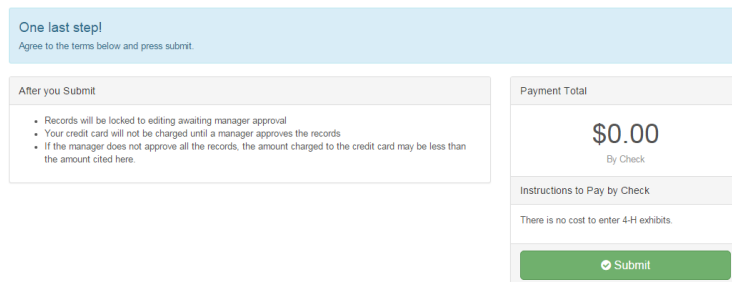


**Instructions to Pay by Check**

There is no cost to enter 4-H exhibits.

[Continue](#)

29. Click the Submit button to submit your entries.



**One last step!**  
Agree to the terms below and press submit.

**After you Submit**

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

**Payment Total**

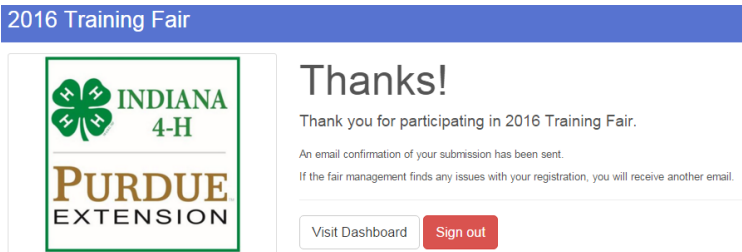
**\$0.00**  
By Check

**Instructions to Pay by Check**


There is no cost to enter 4-H exhibits.

[Submit](#)

30. You will receive a "Thanks!" message. You can choose the button to "Visit Dashboard" to see your entry.



**2016 Training Fair**



**Thanks!**

Thank you for participating in 2016 Training Fair.

An email confirmation of your submission has been sent.  
If the fair management finds any issues with your registration, you will receive another email.

[Visit Dashboard](#) [Sign out](#)

You will receive an email from Fair Entry after your entry has been submitted.

You will also receive an email from Fair Entry letting you know if your entry was approved or rejected by the County Extension Staff. If part of your entry was rejected, a reason will be listed and you will be able to log in and fix the problem before submitting that entry again. **Please contact the Dearborn Extension Office if you have any problems with this process at 812-926-1189 or email Tiffany Garrett at garret89@purdue.edu.**



## How to Register Exhibits for Fair (4-H Family)