



## COLLECTIONS CHECKLIST

### **Required for Exhibit**

- Fill out one Collector's Log for each item in the collection.
- Fill out Collections Project Record Sheet and turn in to club leader for his or her signature.
- Update, research, and record the collection.
- Create fair exhibit according to exhibit guidelines in the Elkhart County Collections Manual
- Include in fair exhibit an 8 inches x 10 inches or 8.5 inches x 11 inches photo of the collection, completed collector's log, and completed collections project record sheet. Space limitations will not allow the display of the actual collections. Required items should be placed in a three-ring notebook and submitted for judging.

### **Resources available in Extension Office**

Elkhart County Collections Manual

[Purdue Extension Elkhart County Website](#)

Revised 10/2023

Purdue University prohibits discrimination against any member of the University community on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran.