

**SCRAPBOOKING CHECKLIST****Required for Exhibit**

- _____ Fill out the Indiana 4-H Craft Record Sheet (4-H618) and turn in to club leader for his or her signature
- _____ Fill out the 4-H Craft Information Card (4-H 618a-W); turn both in with your project.
- _____ Create fair exhibit according to the Scrapbooking Manual Guidelines

Resources available in Extension Office

4-H Scrapbooking Project Level A, B, C, D Manual (all levels in one manual)

www.extension.purdue.edu/elkhart

10/2023

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4-H Craft Information Card

4-H 618a-W
New 10/2012

4-H Member Name _____ County _____ Grade in School _____

What is the title of your exhibit, or its purpose?

Was this exhibit completed from a purchased kit or an original design?

Describe how this exhibit was constructed/crafted. (What did you do?)



Indiana **4-H CRAFT RECORD**

Check area of interest selected

- ☐ Fine Arts
☐ Needlecraft
☐ Basic Crafts

List specific art or craft. _____

Division _____

NAME _____ GRADE _____

NAME OF CLUB _____ YEAR IN CLUB WORK _____

I have reviewed this record and believe it to be correct.

Signature of Leader _____ Date _____

How have you helped others to learn your selected art or craft? (Give brief description of demonstrations, news articles or other activities)

What experiences did you have in judging this project?

Where did you receive information or Instruction in this project?
 (List persons who gave instruction; reference material, etc.)

4-H ARTS AND CRAFTS RECORD

NAME OF ARTICLE _____

| MATERIALS PURCHASED | WHERE | COST |
|---------------------|-------|------|
| | | |
| | | |
| | | |
| | | |
| | | |

Total Cost _____

When was the article started? _____ Total hours spent on article _____

When finished? _____ How is the article to be used? _____

NAME OF ARTICLE _____

| MATERIALS PURCHASED | WHERE | COST |
|---------------------|-------|------|
| | | |
| | | |
| | | |
| | | |
| | | |

Total Cost _____

When was the article started? _____ Total hours spent on article _____

When finished? _____ How is the article to be used? _____

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1-888-EXT-INFO

<http://www.agcom.purdue.edu/AgCom/Pubs/menu.htm>

Judge's Score Sheet and Comment Card
Scrapbook Album
Level A – Grades 3 - 4

Points

1. Scrapbook pages are exhibited in between a front and back cover in the correct size album. Pages are 12" x 12" or 8 ½" x 11". (5) _____
2. Completed 4-H Scrapbooking Project Skills Card is included with the project. (5) _____
3. Exhibit contains four (4) completed sides. (15) _____
4. All pages have page protectors. (5) _____
5. Materials used appear to be acid/lignin free (5) _____
6. The pages are clean and neat. (5) _____
7. Pages are in chronological order. (5) _____
8. Each page contains at least one enhancement / embellishment. (10) _____
9. Project exhibited contains one 2-page spread that has a themed title. (10) _____
10. Completed 4 skills/techniques from the Elkhart County 4-H Scrapbooking Project Skills Level A & B Skills / Technique List. (20) _____
11. Journaling is complete with who, what, where and when. Journaling tells a story. (10) _____
12. Album shows a variety of layout styles. (5) _____
- Total (100) _____

Additional Judge's Comments:

Judge's Score Sheet and Comment Card
Scrapbook Album
Level B – Grades 5 - 6

Points

1. Scrapbook pages are exhibited in between a front and back cover in the correct size album. Pages are 12" x 12" or 8 ½" x 11". (5) _____
2. Completed 4-H Scrapbooking Project Skills Card is included with the project. (5) _____
3. Exhibit contains eight (8) completed sides. (15) _____
4. All pages have page protectors. (5) _____
5. Materials used appear to be acid/lignin free (5) _____
6. The pages are clean and neat. (5) _____
7. Pages are in chronological order. (5) _____
8. Each page contains at least one enhancement / embellishment. (10) _____
9. Project exhibited contains two 2-page spreads that each have a themed title. (10) _____
10. Completed 6 skills/techniques from the Elkhart County 4-H Scrapbooking Project Skills Level A & B Skills / Technique List. (20) _____
11. Journaling is complete with who, what, where and when. Journaling tells a story. (10) _____
12. Album shows a variety of layout styles. (5) _____
- Total (100) _____

Additional Judge's Comments:

Judge's Score Sheet and Comment Card
Scrapbook Album
Level C – Grades 7 - 9

Points

1. Scrapbook pages are exhibited in between a front and back cover in the correct size album. Pages are 12" x 12" or 8 ½" x 11". (5) _____
2. Completed 4-H Scrapbooking Project Skills Card is included with the project. (5) _____
3. Exhibit contains ten (10) completed sides. (15) _____
4. All pages have page protectors. (5) _____
5. Materials used appear to be acid/lignin free (5) _____
6. The pages are clean and neat. (5) _____
7. Pages are in chronological order. (5) _____
8. Each page contains at least one enhancement / embellishment. (5) _____
9. Project exhibited contains three 2-page spreads that each have a themed title. (10) _____
10. Completed 8 skills/techniques from the Elkhart County 4-H Scrapbooking Project Skills List. Only a **MAXIMUM of 4 Skills** from the Level A & B Skills/Techniques List may count towards the required number of skills. (20) _____
11. One piece of memorabilia is included on one page. (5) _____
12. Journaling is complete with who, what, where and when. Journaling tells a story. (10) _____
13. Album shows a variety of layout styles. (5) _____
- Total (100) _____

Additional Judge's Comments:

Judge's Score Sheet and Comment Card
Scrapbook Album
Level D – Grades 10 - 12

- | | <u>Points</u> |
|---|---------------|
| 1. Scrapbook pages are exhibited in between a front and back cover in the correct size album. Pages are 12" x 12" or 8 ½" x 11". | (5) _____ |
| 2. Completed 4-H Scrapbooking Project Skills Card is included with the project. | (5) _____ |
| 3. Exhibit contains twelve (12) completed sides. | (15) _____ |
| 4. All pages have page protectors. | (5) _____ |
| 5. Materials used appear to be acid/lignin free | (5) _____ |
| 6. The pages are clean and neat. | (5) _____ |
| 7. Pages are in chronological order. | (5) _____ |
| 8. Each page contains at least one enhancement / embellishment. | (5) _____ |
| 9. Project exhibited contains four 2-page spreads that each have a themed title. | (10) _____ |
| 10. Completed 10 skills/techniques from the Elkhart County 4-H Scrapbooking Project Skills List. Only a MAXIMUM of 5 Skills from the Level A & B Skills/Techniques List may count towards the required number of skills. | (20) _____ |
| 11. One piece of memorabilia is included on two pages. | (5) _____ |
| 12. Journaling is complete with who, what, where and when. Journaling tells a story. | (10) _____ |
| 13. Album shows a variety of layout styles. | (5) _____ |
| Total | (100) _____ |

Additional Judge's Comments:

4-H



Scrapbooking

Project

Levels A, B, C, D



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Elkhart County 4-H Scrapbook Project
Pilot Project Approved by 4-H Corporation October 2002
Thank you to Penny Anderson and Tammy Yoder for writing this manual.
Revised October 2021
By: Candy Slabaugh and Vanesa Carlson

Scrapbook Project

Purpose: The Scrapbook project allows you to learn to safely preserve and display your memories in a fun, organized and creative manner using archival safe materials to ensure longevity and safe storage of your photos, documents and memorabilia. Memories may include: family, school, vacations, 4-H, etc.

Levels:

| | |
|--------------------------|--------------------------------------|
| Level A (Grades 3 – 4) | Exhibit four (4) completed sides. |
| Level B (Grades 5 – 6) | Exhibit eight (8) completed sides. |
| Level C (Grades 7 – 9) | Exhibit ten (10) completed sides. |
| Level D (Grades 10 – 12) | Exhibit twelve (12) completed sides. |

Requirements:

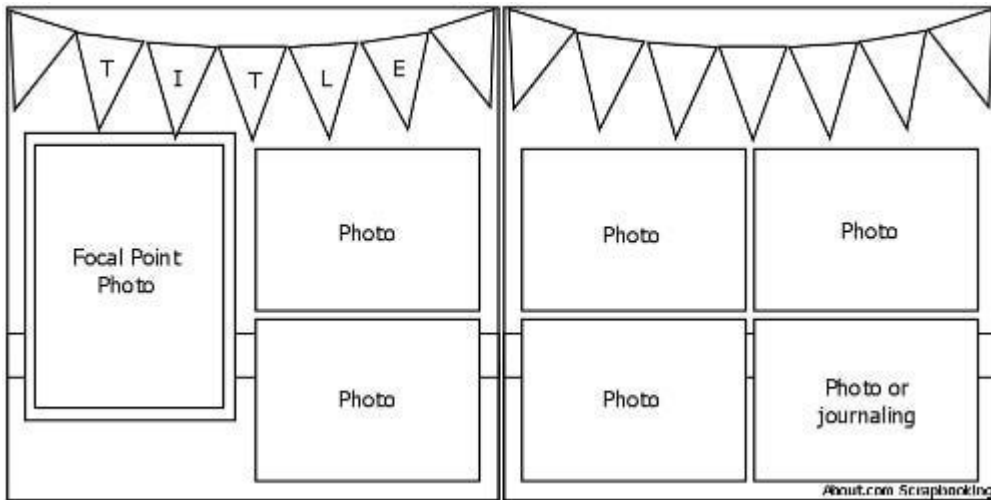
- All participants must be enrolled in the Elkhart County 4-H Program.
- Carefully read this Project Manual.
- Pages need to be 12" x 12" or 8 ½" x 11" and displayed in a scrapbook album or scrapbook binder with a front and back cover, with pages firmly attached between the covers. All pages need to have page protectors. Do not use three ring binders and sheet protectors from office supply stores as they are not necessarily photo safe.
- Remember to enter the correct amount of pages required for your Level. If you do not, you will be counted down significantly for not meeting the project requirements. Incomplete or unfinished pages will not be judged or count toward the required number of pages.
- If you have taken the 4-H Scrapbook project in previous years, do not include any pages you have submitted for judging in the past or blank scrapbook pages. Only display this year's requirements.
- All pages should have been completed since last year's fair.
- Only include photos that are appropriate to display at the 4-H Fair, which is a family friendly event. No photos displaying illegal activity or inappropriate behavior please!

- Complete a 4-H Scrapbooking Project Skill Card and include it with your scrapbook album at project check-in. (You do not need to complete a general “Project Description Card” for your scrapbooking project.)
- No digital scrapbook pages or entries are permitted.
- There is no State Fair Entry for this project.

Guidelines for All Scrapbooks:

1. Neatness is very important. Exhibit clean pages free of smudges, spills, limited crossing out, etc. Journal with clear handwriting.
2. **Journal. Journal. Journal.** The Journaling counts for the majority of the points on the judges score sheets. Keep in mind that the judges do not know anything about you, the people in the photos or the events they are looking at, so it is your job to tell them in the journaling. This will also be important to you and others years from now when looking at your scrapbooks. Give names, dates, details, feelings, fun facts, event information, etc. Make sure your journaling is neat and use your best grammar and spelling using a dictionary if necessary. Also make sure at least some of the journaling is in your own handwriting. Computer printed journaling is sufficient for some of it, but the judges are also looking for your handwriting. Your handwriting is part of your heritage.
3. All supplies should be acid/lignin free. Pages should be buffered as well. Avoid using regular ball point pens, sharpies, pencils, notebook paper, post it notes and index cards, because it is questionable as to whether these are acid free and buffered and therefore, safe to use in scrapbooks.
4. Select good quality photos to use in your scrapbook layouts. You are not being judged on your photography skills, but your scrapbook is being judged on neatness and how well it preserves your memories. If you must use a blurry photo because it is all you have for a certain event, then journal about why this event was so important to you, and that this was the only photo you had and the reason you included it in your scrapbook.

5. Make sure your pictures and pages are in chronological order (putting in order of occurrence) in your scrapbook.
6. Judges love two page spreads. The more you do the better. A two-page spread is when the scrapbook lays open and it is the two pages you are looking at, at the same time. Example of a 2-page spread:



Make sure it is obvious that it is a two-page spread. It needs to be the same event. It is best if you use the same paper on both pages (or coordinating paper) and you must have a title. The title can either be on one page or span across both pages.

7. Using a variety of cropping techniques, skills, embellishments and page layouts will add interest and creativity to your album. Keep increasing the difficulty of techniques you use every year. Keep learning and trying new creative ideas and designs. There are great ideas on Pinterest and Scrapbook.com for page layouts, techniques, etc.
8. **In Levels C and D** memorabilia must be included in each scrapbook. Some memorabilia should be included in special holders, which are normally made of sheet-protector type material, so it does not touch your photographs. Examples would be coins, locks of hair, trinkets, etc. Paper memorabilia may best be displayed in its own page protector. If not, it should be rendered acid free. If a photo is included on a page with a lot of memorabilia, the photo should be encased in a separate plastic sleeve. Some memorabilia and newspaper clippings should be photocopied onto acid free paper or should be encased in a special sleeve, to ensure it does not come in contact with the photos. Examples of memorabilia are ticket stubs, programs, locks of hair, coins, letters, newspaper clippings, report cards, etc.

9. The scrapbook album must demonstrate a good sense of the entire project and what it means to preserve pictures and memories effectively.
10. The most important thing is to have fun! This is one 4-H project that you will keep and treasure for the rest of your life.

Scrapbook Project Requirements

Level A – Grades 3 - 4

Exhibit four (4) completed sides that includes:

- One 2-page coordinated spread with a Themed Title.
- Journaling (Who, What, When and Where – tell the story).
- Four (4) Level A and B Skills/Techniques from the Elkhart County 4-H Project Skills Card.
- At least one enhancement/embellishment per page.
- Include completed Elkhart County 4-H Project Skills Card with project at project check-in.
- All other basic requirements and exhibit rules must be met. Read through the entire manual.

Judge's Score Sheet and Comment Card

Scrapbook Album

Level A – Grades 3 - 4

| | <u>Points</u> |
|--|--------------------|
| 1. Scrapbook pages are exhibited in between a front and back cover in the correct size album. Pages are 12" x 12" or 8 ½" x 11". | (5) _____ |
| 2. Completed 4-H Scrapbooking Project Skills Card is included with the project. | (5) _____ |
| 3. Exhibit contains four (4) completed sides. | (15) _____ |
| 4. All pages have page protectors. | (5) _____ |
| 5. Materials used appear to be acid/lignin free. | (5) _____ |
| 6. The pages are clean and neat. | (5) _____ |
| 7. Pages are in chronological order. | (5) _____ |
| 8. Each page contains at least one enhancement / embellishment. | (10) _____ |
| 9. Project exhibited contains one 2-page spread that has a themed title. | (10) _____ |
| 10. Completed 4 skills/techniques from the Elkhart County 4-H Scrapbooking Project Skills Level A & B Skills / Technique List. | (20) _____ |
| 11. Journaling is complete with who, what, where and when. Journaling tells a story. | (10) _____ |
| 12. Album shows a variety of layout styles. | (5) _____ |
| Total | (100) _____ |

Additional Judges Comments:

Scrapbook Project Requirements

Level B – Grades 5 - 6

Exhibit eight (8) completed sides that includes:

- At least two 2-page coordinated spreads each with a themed title.
- Journaling (Who, What, When and Where – tell the story).
- Six (6) Level A and B Skills/Techniques from the Elkhart County 4-H Project Skills Card.
- At least one enhancement/embellishment per page.
- Include completed Elkhart County 4-H Project Skills Card with project at project check-in.
- All other basic requirements and exhibit rules must be met. Read through the entire manual.

Judge's Score Sheet and Comment Card

Scrapbook Album

Level B – Grades 5 - 6

| | <u>Points</u> |
|--|---------------|
| 1. Scrapbook pages are exhibited in between a front and back cover in the correct size album. Pages are 12" x 12" or 8 ½" x 11". | (5) _____ |
| 2. Completed 4-H Scrapbooking Project Skills Card is included with the project. | (5) _____ |
| 3. Exhibit contains eight (8) completed sides. | (15) _____ |
| 4. All pages have page protectors. | (5) _____ |
| 5. Materials used appear to be acid/lignin free. | (5) _____ |
| 6. The pages are clean and neat. | (5) _____ |
| 7. Pages are in chronological order. | (5) _____ |
| 8. Each page contains at least one enhancement / embellishment. | (10) _____ |
| 9. Project exhibited contains two 2-page spreads that each have a themed title. | (10) _____ |
| 10. Completed 6 skills/techniques from the Elkhart County 4-H Scrapbooking Project Skills Level A & B Skills / Technique List. | (20) _____ |
| 11. Journaling is complete with who, what, where and when. Journaling tells a story. | (10) _____ |
| 12. Album shows a variety of layout styles. | (5) _____ |

Total (100) _____

Additional Judges Comments:

Scrapbook Project Requirements

Level C – Grades 7 - 9

Exhibit ten (10) completed sides that includes:

- At least three 2-page coordinated spreads each with a themed title.
- Journaling (Who, What, When and Where – tell the story).
- Eight (8) Skills/Techniques from the Elkhart County 4-H Project Skills Card. Level C can only count a **MAXIMUM of 4 Skills** from the Level A & B Skills/Techniques List towards the required number of skills.
- At least one page includes one piece of memorabilia.
- At least one enhancement/embellishment per page.
- Include completed Elkhart County 4-H Project Skills Card with project at project check-in.
- All other basic requirements and exhibit rules must be met. Read through the entire manual.

Judge's Score Sheet and Comment Card

Scrapbook Album

Level C – Grades 7 - 9

| | <u>Points</u> |
|--|---------------|
| 1. Scrapbook pages are exhibited in between a front and back cover in the correct size album. Pages are 12" x 12" or 8 ½" x 11". | (5) _____ |
| 2. Completed 4-H Scrapbooking Project Skills Card is included with the project. | (5) _____ |
| 3. Exhibit contains ten (10) completed sides. | (15) _____ |
| 4. All pages have page protectors. | (5) _____ |
| 5. Materials used appear to be acid/lignin free. | (5) _____ |
| 6. The pages are clean and neat. | (5) _____ |
| 7. Pages are in chronological order. | (5) _____ |
| 8. Each page contains at least one enhancement / embellishment. | (5) _____ |
| 9. Project exhibited contains three 2-page spreads that each have a themed title. | (10) _____ |
| 10. Completed 8 skills/techniques from the Elkhart County 4-H Scrapbooking Project Skills List. Only a MAXIMUM of 4 Skills from the Level A & B Skills/Techniques List may count towards the required number of skills. | (20) _____ |
| 11. One piece of memorabilia is included on one page. | (5) _____ |
| 12. Journaling is complete with who, what, where and when. Journaling tells a story. | (10) _____ |
| 13. Album shows a variety of layout styles. | (5) _____ |
| Total | (100) _____ |

Additional Judges Comments:

Scrapbook Project Requirements

Level D – Grades 10 - 12

Exhibit twelve (12) completed sides that includes:

- At least four 2-page coordinated spreads each with a themed title.
- Journaling (Who, What, When and Where – tell the story).
- Ten (10) Skills/Techniques from the Elkhart County 4-H Project Skills Card. Level D can only count a **MAXIMUM of 5 Skills** from the Level A & B Skills/Techniques List towards the required number of skills.
- At least two pages must include a piece of memorabilia.
- At least one enhancement/embellishment per page.
- Include completed Elkhart County 4-H Project Skills Card with project at project check-in.
- All other basic requirements and exhibit rules must be met. Read through the entire manual.

Judge's Score Sheet and Comment Card

Scrapbook Album

Level D – Grades 10 - 12

| | <u>Points</u> |
|---|---------------|
| 1. Scrapbook pages are exhibited in between a front and back cover in the correct size album. Pages are 12" x 12" or 8 ½" x 11". | (5) _____ |
| 2. Completed 4-H Scrapbooking Project Skills Card is included with the project. | (5) _____ |
| 3. Exhibit contains twelve (12) completed sides. | (15) _____ |
| 4. All pages have page protectors. | (5) _____ |
| 5. Materials used appear to be acid/lignin free. | (5) _____ |
| 6. The pages are clean and neat. | (5) _____ |
| 7. Pages are in chronological order. | (5) _____ |
| 8. Each page contains at least one enhancement / embellishment. | (5) _____ |
| 9. Project exhibited contains four 2-page spreads that each have a themed title. | (10) _____ |
| 10. Completed 10 skills/techniques from the Elkhart County 4-H Scrapbooking Project Skills List. Only a MAXIMUM of 5 Skills from the Level A & B Skills/Techniques List may count towards the required number of skills. | (20) _____ |
| 11. One piece of memorabilia is included on two pages. | (5) _____ |
| 12. Journaling is complete with who, what, where and when. Journaling tells a story. | (10) _____ |
| 13. Album shows a variety of layout styles. | (5) _____ |
| Total | (100) _____ |

Additional Judges Comments:



Elkhart County 4-H Scrapbooking Project Skills Card



Name of 4-H'er _____

Grade _____ (As of the current 4-H year) Club _____

Level / # of skills required: A/4 B/6 C/8 D/10
(circle one)

Check the skills / techniques you used in your project this year:

| Level A and B Skills/Techniques List | Level C and D Skills/Techniques List |
|---|--|
| <input type="checkbox"/> Matting (single or double) <input type="checkbox"/> Tearing <input type="checkbox"/> Fibers / Ribbons / Twine <input type="checkbox"/> Die Cuts <input type="checkbox"/> Decorative Scissors <input type="checkbox"/> Stickers <input type="checkbox"/> Borders <input type="checkbox"/> Corner Punches <input type="checkbox"/> Cropping Templates <input type="checkbox"/> Punches <input type="checkbox"/> Crimping <input type="checkbox"/> Tags <input type="checkbox"/> Stenciling | <div> <input type="checkbox"/> Mulberry Paper <input type="checkbox"/> Velum <input type="checkbox"/> 3-D <input type="checkbox"/> Pop Ups (fold outs) <input type="checkbox"/> Silhouetting (cutting) <input type="checkbox"/> Shaped Journaling <input type="checkbox"/> Distressing <input type="checkbox"/> Sewing / Stitches <input type="checkbox"/> Metal Embellishments <input type="checkbox"/> Chipboard <input type="checkbox"/> Shaker Boxes <input type="checkbox"/> Gilding (gold leaf) <input type="checkbox"/> Glitter <input type="checkbox"/> Hand Tinting (photo) <input type="checkbox"/> Stamping <input type="checkbox"/> Masking <input type="checkbox"/> Rub-Ons <input type="checkbox"/> Chalking / Inking <input type="checkbox"/> Decorative Staples </div> <div> <input type="checkbox"/> Eyelets <input type="checkbox"/> Brads <input type="checkbox"/> Water Coloring <input type="checkbox"/> Hidden Journaling <input type="checkbox"/> Beads <input type="checkbox"/> Quilling <input type="checkbox"/> Various folding techniques (iris, tea bag) <input type="checkbox"/> Scherenschnitte (German Paper snipping) <input type="checkbox"/> Photo Mosaic <input type="checkbox"/> Acrylic Paints <input type="checkbox"/> Paper Piecing <input type="checkbox"/> Kaleidoscope <input type="checkbox"/> Pockets / Envelopes <input type="checkbox"/> Wet Embossing (Versa Mark) <input type="checkbox"/> Dry Embossing <input type="checkbox"/> Other: _____ describe technique </div> |

*You may use MORE than the required number of skills. You may use other techniques not listed above that are Scrapbooking safe; however, only one "other technique" will be counted towards your required number of skills/techniques in Levels C & D and you must list and describe the technique used.

Level C can only count a MAXIMUM of 4 Skills from the Level A & B Skills/Techniques List towards the required number of skills and Level D can only count a MAXIMUM of 5 Skills from the Level A & B Skills/Techniques List towards the required number of skills.

Level A Skills/Techniques Word Search

Find the word in the puzzle.

Words can go any direction

Words can share letters as they cross over each other

Q J L Z H W D D N X E L V M W I Y R S P
S R O S S I C S E V I T A R O C E D R L
G W Q X E N W G M A T T I N G N Z G E V
N M K C T C N E F D E G U L R L D N D U
G G U Y E I R P D M T H X O X L A I R X
B T R D L I P O P X T Y C G Q B W L O T
S T E D Q U N Z P F H P I M K H Q I B E
K Y O Y N Q P W Z P V P S J G Y Q C B M
S O V C T Q Q J X B I M E R V O E N E P
D G H S R C R K D R N N N D E S Z E K L
S E A B Z U K R W S F R G M H K T T J A
S M T T J A H R J Q F F Y T H J C S D T
P U N C H E S N L C I P O M S B B I E E
T F P K Y O H P C C B I I J I L U K T S
E E B D B B Z O D I E X E A J Y E V F S
F A A W U B K J T Y R M W Z H D H F B H
F N G R N U K C C B S N B W L N W Y G E
F V G N I P M I R C A K Q G P C U Y N N
Q G V A A N M F X G T Y G G P I L I Q Y
D R E S J U G C D P P W W G P B R X L E

Borders

Cropping

Fibers

Stenciling

Tearing

Corner

Decorative Scissors

Matting

Stickers

Templates

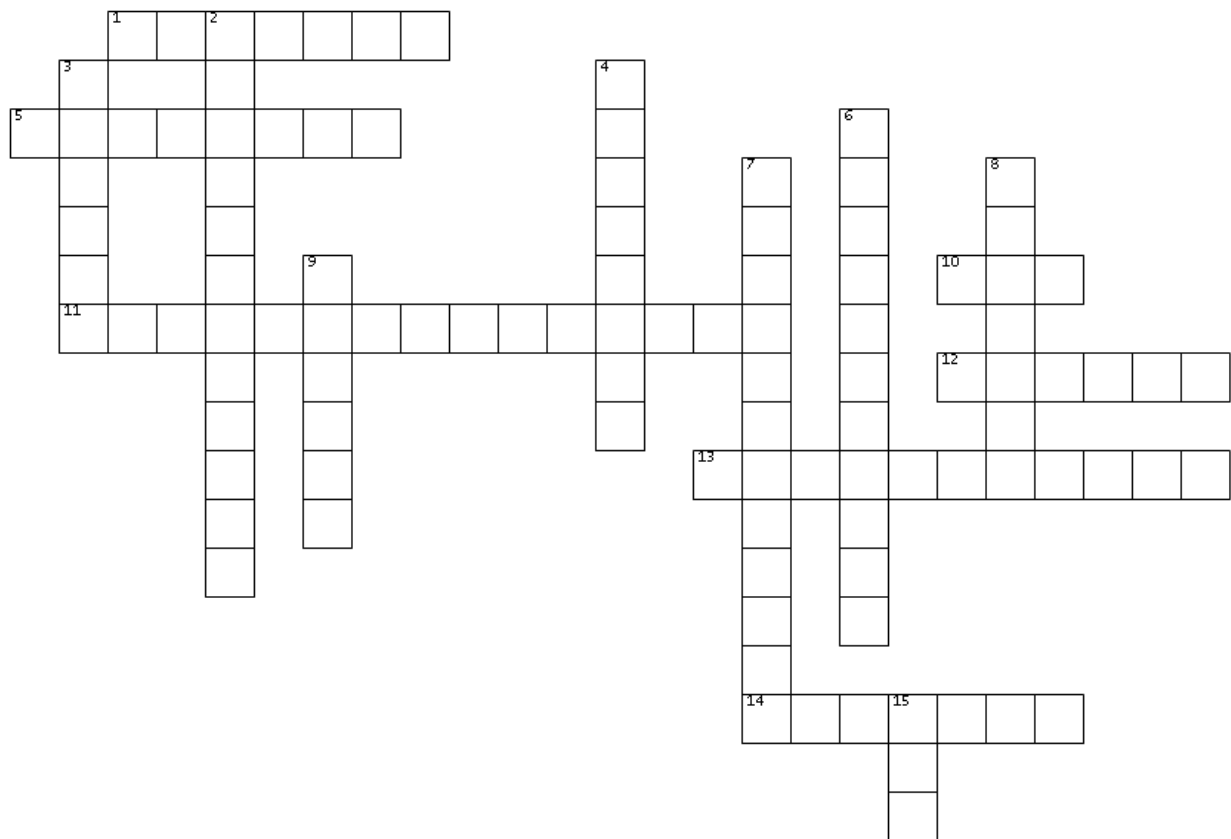
Crimping

Die Cuts

Punches

Tags

Level C and D Skills and Techniques Crossword



Use the clues to fill in the words above. Words can go across or down.

ACROSS

1. used in rubber stamping to make an image look as though one image is behind another, creating the illusion of depth
5. ornamental craftwork involving the shaping of paper
10. A kind of Embossing using stamps with VersaMark and embossing powder and a heat tool
11. German paper snipping
12. created with a sewing machine or by hand with a needle and thread
13. page edge is "roughed up"
14. the process of applying gold leaf or gold paint

DOWN

2. cutting around individual people or objects in photographs
3. purchased images that are transferred to the page by rubbing on with a stick
4. adding chalk to the edge of the page with a sponge dauber
6. manually adding color to a monochrome photograph
7. technique that involves cutting and gluing small paper shapes together to make embellishments
8. a small round metal embellishment that can be used to thread string through

- 9. special thin paper
- 15. A kind of embossing using embossing folders with a die cutting machine

SCRAPBOOKING PROJECT SKILLS/TECHNIQUES DEFINITIONS

LEVEL A/B SKILLS/TECHNIQUES

- Matting – add a larger piece of cardstock behind your photo
- Tearing – tear a piece of cardstock to create a decorative edge
- Fibers/Ribbons/Twine – use string, ribbon, twine, lace, etc.
- Die Cuts – cardstock cut into shapes with dies
- Decorative Scissors – scissors with unique edges used to cut paper and photos
- Stickers – adhesive embellishments
- Borders – decorative papers used along the edge of the page
- Corner Punches – punch to cut the corner of a photo or a matte
- Crimping – paper that is bent or wavy with small folds
- Cropping Templates – patterns used to trace shapes onto paper or to crop photos
- Punches – tool used to cut paper in a variety of shapes
- Tags – circle, square or rectangle embellishment
- Stenciling – applying ink or paint over a stencil to create an image or pattern

LEVEL C/D SKILLS/TECHNIQUES

- Mulberry Paper – paper made from the bark of a mulberry tree
- Vellum – special thin paper
- 3-D – three dimensional embellishments
- Pop Ups (fold outs) – embellishment that pops up or folds out
- Silhouetting (cutting) – cutting around individual people or objects in photographs
- Shaped Journaling – journaling is written on a shape
- Distressing – page edge is “roughed up”
- Sewing / Stitches – created with a sewing machine or by hand with a needle and thread
- Metal Embellishments – embellishment contains metal
- Chipboard – embellishment made from chipboard
- Shaker Boxes – shaker box is created with confetti inside

Gilding (gold leaf) – the process of applying gold leaf or gold paint

Glitter – glitter is used as an embellishment

Hand Tinting (photo) – manually adding color to a monochrome photograph

Stamping – using rubber stamps and an ink pad

Masking – used in rubber stamping to make an image look as though one image is behind another, creating the illusion of depth

Rub-Ons – purchased images that are transferred to the page by rubbing on with a stick

Chalking / Inking – adding chalk / ink to the edge of the page with a sponge dauber

Decorative Staples – colored staples used for embellishment

Eyelets - a small round metal embellishment that can be used to thread string through

Brads – a small metal embellishment with either a round head or a decorative head

Water Coloring – using watercolor paints or pencils

Hidden Journaling – journaling is pulled out using a tab

Beads – beads are used as an embellishment

Quilling – ornamental craftwork involving the shaping of paper

Various folding techniques – iris, tea bag, etc.

Scherenschnitte – German paper snipping

Photo Mosaic – a picture that has been divided into tiled sections

Acrylic Paints – use of paints

Paper Piecing – technique that involves cutting and gluing small paper shapes together to make embellishments

Kaleidoscope – creating a Kaleidoscope layout

Pockets / Envelopes – creating decorative pockets or envelopes

Wet Embossing – using stamps with VersaMark and embossing powder and a heat tool

Dry Embossing - using embossing folders with a die cutting machine