

Registration Form for 2026 Holiday Fest

Friday, December 4, 2026

Hours: 9:00 a.m. – 3:00 p.m.

Conference Center at the Hendricks County 4-H Fairgrounds & Conference Complex
1900 E Main Street, Danville IN

Here is some important information you need to know as a potential vendor for the 2026 Hendricks County Extension Homemakers Holiday Fest!

- ✓ We request you do not sell cookies in your space as one of the primary fundraisers for the Homemakers at this event is the Cookie Walk.
- ✓ Booths are 10' wide and 8' deep.
- ✓ Rental fee is \$40.00 per booth space.
- ✓ Rental fee for Non-Profit organizations is \$30.00 per booth space. Proof of non-profit status is required for the discount and must be submitted with the application.
- ✓ Rental fee for either Hendricks County Extension Homemaker members or clubs is available on a first-come, first-served basis. There is a limit of **ONE** 10'x8' space per HCEH member or club at the reduced rate of \$20.00 per booth space. Additional spaces may be purchased at the regular rate of \$40. The HCEH member must be present in the booth throughout the entire day for the discount.
- ✓ If you were a vendor at the 2025 Holiday Fest, you have until September 15, 2026, to reserve the same location (unless changes to the floor plan occur). All applications received after September 15 will be assigned on a first-come, first-served basis.
- ✓ Each booth will be supplied with one table and one chair. Additional tables are available for \$10 each. You may bring your own additional table, chair, and display items as needed. If you do not need the table offered, please indicate so on the registration form. You are expected to stay in your allotted space and not overlap into another vendor space or the aisles.
- ✓ Electricity is very limited and is available strictly on a first-come, first-served basis.
- ✓ Booths **MUST** remain intact until 3:00 p.m. Any vendor that leaves prior to 3:00 p.m. will not be permitted to return in 2027.
- ✓ Please have your booth space cleared out within **an hour** after the close of the show, as space may be needed for another event. Your cooperation will be greatly appreciated.
- ✓ We reserve the right to reduce the number of accepted booths and/or change booth assignments due to unforeseen circumstances.
- ✓ No refunds for cancellations after November 13, 2026.
- ✓ Please notify the Purdue Extension Office at 317-745-9260 as soon as possible if you cannot participate on December 4.
- ✓ **No booth spaces will be reserved without payment.**
- ✓ All spaces are available on a first-come, first-served basis – with completed contract and payment received before space will be reserved.
- ✓ If you wish to be located next to a specific vendor, we will make every effort to honor your request but cannot guarantee we will be able to accommodate your request. We will also do our best not to place you next to another vendor with the same products.

Have Questions? Contact the Purdue Extension Office at 317-745-9260 or pitts15@purdue.edu.

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Business Name: _____

Contact: _____

Street Address: _____

City _____ State _____ Zip _____

Telephone: _____

Email _____

My Booth will be selling _____

My Booth accepts (check all that applies): cash, credit/debit card, Other - _____

_____ If you represent a company (such as Scentsy) that requires only one vendor at an event, please indicate. Priority will be given to first paid registration received.

_____ I would be willing to donate a small door prize. (You will be contacted later for details.)

Booth Rental (fill in the number of spaces you are reserving for the appropriate booth type):

_____ Vendor Space(s) @ \$40.00 each = \$ _____

_____ Non-Profit Space(s) @ \$30.00 Each = \$ _____

_____ Homemaker Space @ \$20.00 each = \$ _____ (Limit **ONE** 10'x8' space at discounted rate. Additional spaces are available at the regular vendor rate.)

Table(s): (Each booth is provided one 8-foot table and chair, unless indicated below)

_____ I will **NOT** need the free 8-foot table

_____ I will need additional 8' tables: _____ tables @ \$10.00 Each = \$ _____

Additional Requests:

_____ I exhibited in 2025 and wish to have the same location if possible

_____ I wish to be located next to _____

Side-by-Side Back-to-back

_____ I need electricity (available on a first-come, first-served basis)

Total Amount enclosed: _____

Please Make Checks Payable To: Hendricks County Extension Homemakers

Mail To: Holiday Fest
c/o Purdue Extension Hendricks County
P.O. Box 7, Danville, IN 46122-0007

OFFICE USE ONLY

Date Received: _____ Amt Paid \$ _____ Payment Method: _____

Space Assigned: _____ Non-Profit Paperwork: _____