# **JACKSON COUNTY 4-H Accomplishment Resume - GRADES 10-12**

<u>Exhibit</u>	-	1 page cover letter (typed – minimum font size 10) 1 or 2 page resume (typed – minimum font size 10) Demographics page/application page (Can be typed or neatly hand written in black ink (minimum font size 10) The electronic form can be downloaded at: <a href="https://extension.purdue.edu/4-H/get-involved/scholarships.html">https://extension.purdue.edu/4-H/get-involved/scholarships.html</a> (Be sure to click on 4-H Accomplishment Scholarships)
	-	You may enter a maximum of 3 categories (list included)
	-	Each entry must speak to the specific category entered. This one application cannot be used 3 times.
<u>Cover Letter</u>	-	1 page introducing yourself and resume 4-6 paragraphs that will make the reader hurry to your resume
<u>Resume</u>	-	Share with the reader a minimum of 3 life skills that you feel 4-H has helped you strengthen. (See suggested Life Skills list.)
	-	Tell what 4-H experience(s) helped you strengthen the skills you have listed. (Use action verbs that you can find in a Thesaurus.)
	-	4-H experiences must relate to category in which you enter.

# **Judging Criteria**

- 1. Resume
- 2. Quality and substance of cover letter.
- 3. How well you tell in the resume how specific 4-H experiences helped strengthen the life skills you listed.

State competition will take place with resumes due to Purdue by February 1. The resumes are due by January 15 to the Jackson County Office. All Jackson County 4-H'ers grades 10 and above are eligible for participation. See back side for guidelines. You do not have to enter the state competition to complete this project.

# Accomplishment Resumé Scholarship Due January 25, 2023

#### **Scholarship Purpose and Categories**

The purpose of the 4-H Accomplishment Scholarship is to recognize youth who have excelled in life skills development through their 4-H activities and involvement. Categories include Animal Science – Meat and Milk Production; Animal Science – Companion and Small Animal Production; Civic Engagement; Communications; Engineering and Technological Science; Healthy Living, Food, and Nutrition Science; Leadership Development; and Plant and Environmental Science. Three additional categories are reserved for applicants demonstrating life skills development in more than one of the previously listed categories. Those are Premier Achievement, Premier Civic Engagement, and Premier Leadership.

#### **Awards**

A minimum of thirty \$1,000 scholarships will be awarded to youth based on their demonstration of life skills development in these eight (8) categories:

Animal Science – Meat and Milk Production 5 scholarships to be awarded in 2023

Animal Science – Companion and Small Animal Production 4 scholarships to be awarded in 2023 Civic Engagement

5 scholarships to be awarded in 2023

Communications 2 scholarships to be awarded in 2023

Engineering and Technological Science 2 scholarships to be awarded in 2023

Healthy Living, Food, and Nutrition Science 4 scholarships to be awarded in 2023

Leadership Development

6 scholarships to be awarded in 2023

Plant and Environmental Science 2 scholarships to be awarded in 2023

A minimum of one \$2,000 scholarship, with a silver tray, will be awarded in each of these categories; Premier Achievement, Premier Civic Engagement, and Premier Leadership.

Additional scholarships may be awarded depending on sponsorship availability. The number of scholarships awarded in each category may be adjusted to meet special criteria of a particular sponsor.

Scholarships are awarded one time and are not renewable.

#### **Fliaibility**

Applicants must be in grade 10, 11, 12, or their first year immediately following 4-H enrollment eligibility at the time applications are due. While an applicant does not have to be a current 4-H member, they must demonstrate multiple years of involvement in Indiana's 4-H Youth Development Program.

Any applicant may submit a premier scholarship application, but youth who have previously been awarded a \$1,000 accomplishment category scholarship are only eligible to compete in the Premier Achievement, Premier Civic Engagement, and Premier Leadership categories.

Youth who have previously been awarded a \$2,000 premier scholarship are no longer eligible to compete in any category.

## **How to Apply**

Submit a 1-page cover letter, a 1- to 2-page life skills resumé related to that category, and a demographic/application page. Minimum font size of 10 is to be used on the cover letter and life skills resumé.

Completed applications are due January 25, 2023 and must be submitted electronically in PDF format through 4-H Online or delivered to the County Extension Office on an electronic storage media device (flash drive, etc.). A number of free PDF converters are available on the internet. The local Purdue Extension Office can also convert documents to PDF format. The required information for each completed application is to be included in *one* (1) electronic file.

Applicants who are in their first year immediately following 4-H enrollment will need to have their county educator establish a "contact" account in 4-H Online.

Each applicant may enter a maximum of 3 categories as defined in this packet. Applicants must demonstrate how their involvement in Indiana 4-H Youth Development subject matter and events/activities helped develop life skills in that specific category; thus, a single application cannot be used to enter multiple categories.



Finalists to be interviewed in each category will be selected by the scholarship committee. Only youth completing the interview process will be eligible to receive a scholarship award. Interviews will occur on Saturday, March 18, 2023 using Zoom; thus, applicants must be available if selected as a finalist.

## **Judging Criteria**

Each application will be evaluated based on the quality and substance of the cover letter and how well the life skills resumé demonstrates life skills development in that particular category based on the applicant's Indiana 4-H Youth Development experiences.

#### **Notification**

Finalist will be notified by March 1, 2023 or before as to details for the March 18, 2023 online interview. Interviews will be approximately ten minutes in length and will be scheduled from 10:00 am – 4:00 pm, ET. Winners will be notified results approximately 2-3 weeks following their interview.

#### **Interview Finalist Video**

Each finalist will create a 1-2 minute video demonstrating life skills developed resulting from their participation in 4-H. This video is to be specific to 4-H projects and events related to that category. All interview finalists will be encouraged to submit a National 4-H Youth in Action application. Finalist are encouraged to contact their county Purdue Extension office for assistance with video creation or technology assistance. This video will also be used for publicity purposes by Purdue Extension, Indiana 4-H Youth Development, and the Indiana 4-H Foundation. More information about this video and YIA award will be provide when applicants are notified of being a finalist.

## **Interview Judging Criteria**

Each finalist will present a 2-3 minute speech to a panel of judges highlighting the life skills gained in 4-H and how those life skills will be used in their future, including a career. The speech will be followed by 4-7 minutes of questioning by the panel of judges. Interviewees will be evaluated based on the quality and delivery of the speech as well as their ability to answer questions and defend points made in their speech.

### Winner's Personal Photograph

A photo will be requested of each winner. This photo will be used for publicity purposes by Purdue Extension, Indiana 4-H Youth Development, and the Indiana 4-H Foundation. Photos may also be shared with scholarship sponsors. Photographs are to be delivered to the State 4-H Office by May 1<sup>st</sup>.

#### Scholarship Recognition

Winners and their sponsor will be recognized during a luncheon at Indiana 4-H Leadership Summit.

#### **Receipt of Money**

Money may be requested upon completing one term of post-secondary education. Proof of this must be shown in the form of school grade report or completion certificate. Checks will be made payable directly to the university. Scholarship funds coming from Purdue University accounts will be transferred to the student's account with the Purdue Bursar's office. Scholarship claim forms are mailed from the State 4-H Office in early December.



# **Endowed Scholarships**

Indiana 4-H Youth Development Program and Indiana 4-H Foundation are excited to have financial partners invest in 4-H members through the following endowments:

William Viar 4-H Scholarship Endowment (Leadership Development)

Dr. Ella Lee Ingram 4-H Plant and Environmental Science Scholarship

Philip Wise Family 4-H Scholarship for Animal Science

Philip Wise Family 4-H Scholarship for Leadership Development

Don and Jackie Kremer Family 4-H Scholarship Endowment (Animal Science with a preference for Swine)

Stubbe Truitt 4-H Scholarship Endowment for Leadership Development

Katie Stamm Irk Scholarship for Servant Leadership

Paulette LeCount Dowden Fashion Revue/Sewing Accomplishment Scholarship Endowment

Barbara J. Faris Scholarship Endowment (Healthy Living)

# 2023 Indiana 4-H Accomplishment Scholarship Categories

It is important to understand that an application may fit in multiple categories and the applicant is responsible for declaring on the demographics/application page the scholarship category to be judged. Life skills are developed when youth engage in a variety of youth development experiences over multiple years. Demonstration of life skills development needs to be appropriate for each category application. Below is a list of categories with subject matter areas and activities/events youth might likely have engaged during their involvement in Indiana's 4-H Youth Development program. Items in regular text are 4-H project/subject matter areas and those in *italic text* are events designed to provide supplemental activities that help youth develop life skills. One should note these are non-limiting lists as many 4-H subject matter areas and activities/events are multi-disciplinary.

Each applicant may enter a maximum of 3 of the 11 categories defined below. Applicants must demonstrate how their involvement in Indiana 4-H Youth Development subject matter and events/activities helped develop life skills in that specific category; thus, a single application cannot be used to enter multiple categories.

**Animal Science - Meat and Milk Production Category** 

Ag Day Junior Pork Day

Animal Science Workshops Junior Pork Quality Assurance Plus

Aquatic Science Livestock Judging CDE
Beef Livestock Skillathon CDE
Career Days Meat Judging CDE

Dairy National 4-H Dairy Conference
Dairy Foods CDE National 4-H Science Experiment

Dairy Judging CDEPigeonDemonstrationPoultry

Food Science Workshop Poultry Judging CDE

Foods Professional Persuasive Presentation

General Livestock Quality Assurance Public Speaking

Goat Rabbit
Hoosier Beef Congress Sheep
Illustrated Talk Swine

Informative 4-H Presentation Veterinary Science

Interactive Demonstration Other county/local subject and educational areas

**Animal Science - Companion and Small Animal Production Category** 

Ag Day Informative 4-H Presentation
Animal Science Workshops Interactive Demonstration

Aquatic Science Llama and Alpaca

Career Days

National 4-H Dairy Conference

National 4-H Science Experiment

DemonstrationPetDogPigeonFood Science WorkshopPoultry

Foods Poultry Judging CDE

General Livestock Quality Assurance Professional Persuasive Presentation

Goat Public Speaking

Hippology CDE Rabbit

Horse Veterinary Science

Horse Judging CDE Other county/local subject and educational areas

Illustrated Talk



# Extension - 4-H Youth Development



**Civic Engagement Category** 

4-H Military PartnershipInformative 4-H PresentationAll 4-H subject areasInteractive DemonstrationAg DayInternational Programs

Career Days Junior Leaders

Children, Youth, and Families at Risk
Civic Engagement Washington Focus
Collegiate 4-H
National 4-H Congress
Operation: Military Kids

Community Service Personality

Demonstration Professional Persuasive Presentation

Entrepreneurship Public Speaking

Genealogy Start Local...Go Global! Workshop
Global Markets State 4-H Junior Leader Conference
Government State Fair Achievement Trip

Indiana 4-H Youth and Adult Congress Volunteerism

Indiana State Fair Youth Leadership Conference Other county/local subject and educational areas

**Communications Category** 

4-H Ambassador/Recruitment Informative 4-H Presentation

4-H Band Leadership

4-H Chorus National 4-H Conference
4-H Military Partnership National 4-H Congress

4-H Performing Arts National 4-H Dairy Conference

Ag Day Officer Training

All 4-H subject areas Operation: Military Kids

Civic Engagement Washington Focus Professional Persuasive Presentation

Collegiate 4-H Public Speaking

Demonstrations State Fair Achievement Trip
Illustrated Talk State Junior Leader Conference

Indiana 4-H Youth and Adult Congress Other county/local subject and educational areas

Indiana State Fair Youth Leadership Conference

**Engineering and Technological Science Category** 

Aerospace Engineering Workshop
Aerospace Workshop Informative 4-H Presentation
Ag Day Interactive Demonstration
Agricultural Tractor Lawn and Garden Tractor
ATV Safety National 4-H Science Experiment
Bicycle Professional Persuasive Presentation

Career Days Public Speaking

Computer Robotics

Computer Science WorkshopRobotics ChallengeDemonstrationRobotics WorkshopElectricSmall EngineElectric ContestWood Science

Electric Workshop Other county/local subject and educational areas



Healthy Living, Food, and Nutrition Science Category

Lawn and Garden Tractor/Mower Safety

4-H Band

4-H Chorus Healthy Living Workshop 4-H Performing Arts Home Environment

4-H Round-Up Informative 4-H Presentation Aq Day Interactive Demonstration Arts and Crafts

**ATV Safety** Microwave Bicycle Personality Cake Decorating Photography

Captain Cash Professional Persuasive Presentation

Career Days **Public Speaking** 

Character Education Safety Child Development Sewing

**Consumer Clothing Shooting Sports Demonstrations** Shooting Sports Safety

Farm Safety Show Me the Money Workshop

**Fashion Revue** Sportfishing Food Science and Nutrition Workshop **Tractor Safety** 

Foods Other county/local subject and educational areas

## **Leadership Development Category**

Indiana State Fair Youth Leadership Conference 4-H Ambassador/Recruitment

4-H Military Partnership Informative 4-H Presentation Ag Day Interactive Demonstration

All 4-H subject areas Junior Leadership Children, Youth, and Familis at Risk National 4-H Conference Civic Engagement Washington Focus National 4-H Congress

Collegiate 4-H National 4-H Dairy Conference

**Communications** Officer Training County 4-H Council Operation: Military Kids

County 4-H Fair Board Professional Persuasive Presentation

County Extension Board **Public Speaking** 

**Demonstrations** State Fair Achievement Trip State Fair Exhibit Hall Worker Entrepreneurship Illustrated Talk State Junior Leader Conference

Indiana 4-H Youth and Adult Congress Other county/local subject and educational areas **Plant and Environmental Science Category** 

Ag Day Interactive Demonstration
Alfalfa Junior Master Gardener

Beekeeping National 4-H Science Experiment

Biotechnology PINE Workshop
Career Days Plant Science

Corn Professional Persuasive Presentation

Crops Public Speaking

Crops CDE Renewable Energy Workshop

DemonstrationShooting SportsEntomologySmall Grains

Entomology CDE Soil and Water Conservation

Floriculture

Forestry

Forestry

Soybeans

Forestry CDE

Garden

Geology

Hay (forages)

Soil Judging CDE

Strawberries

Weather

Weeds

Wildlife

Horticulture CDE Wildlife Habitat CDE

Informative 4-H Presentation Other county/local subject and educational areas

#### Premier Leadership Category\*

Demonstration of life skills developing one's leadership in multiple categories.

# **Premier Civic Engagement Category\***

Demonstration of life skills developing one's Civic Engagement in multiple categories.

#### Premier Achievement Category\*

Demonstration of life skills developing and overall 4-H achievement in multiple categories.

<sup>\*</sup> Any applicant may submit a premier scholarship application, but youth who have previously been awarded a \$1,000 accomplishment category scholarship are only eligible to compete in the Premier Achievement, Premier Civic Engagement, and Premier Leadership categories.

# Indiana 4-H Youth Development Accomplishment Résumé Scholarship Suggested Guidelines

<u>Cover Letter</u> - 1 page introducing yourself and resumé.

Recommended that you bold your Life Skills listed in your cover letter.
4-6 paragraphs that will make the reader hurry to your resumé.

**Resumé** - Share with the reader a minimum of 3 life skills that you feel 4-H

helped you strengthen. It is suggested 5 life skills be included.

- Tell what 4-H experience(s) helped you strengthen the skills you have listed. (Use action verbs that you can find in the Thesaurus).

- 4-H experiences must relate to category in which you are applying.

**Format** - See suggested format attached.

<u>Life Skills</u> - Here is only a partial list of some Life Skills you might consider.

Accepting Differences

Character

Civic Engagement Communication

Community Service Volunteering

Concern For Others
Conflict Resolution
Contributions To Group

Effort Cooperation Coping

Creative Thinking Critical Thinking Decision Making Disease Prevention

Empathy Goal Setting

Healthy Lifestyle Choices

Honesty Interpretation Keeping Records Leadership Learning To Learn

Listening Managing Feelings

Managing Resources Managing Stress Marketable Skills Mastering Technology

Mathematics Motivating Self Negotiating

Nurturing Relationships

Organizational
Personal Safety

**Planning** 

Planning & Organizing Problem Solving

Reasoning
Record Keeping

Resiliency Responsibility Responsible Civic

Engagement

Self-Discipline Self-Esteem Self-Motivation Self-Responsibility Service Learning

Sharing Social Skills Speaking

Stress Management

Teaching
Teamwork
Technology
Thinking Critically
Time Management
Wise Use Of Resources

Writing

# LIFE SKILLS RESUMÉ GUIDELINES AND EXAMPLE

#### **Your Name**

Mailing address (complete with city, state and zip)

Phone Number
e-mail address

- Write about 3 to 5 like skills you have developed as a result of participation in your chosen Indiana 4-H Accomplishment Scholarship category. (Examples are included below)
- Use bulleted format and a minimum of 10 point font.
- The resumé should be no more than two pages.

# **Teaching**

- Planned and taught a workshop for six Health and Safety 4-H Club Officers during our annual County Officers Training.
- Collaborated with 30 camp counselors to implement a successful four day 4-H camp for 200 campers.
- During the foods class, I taught nutritious snacks and food safety

#### **Teamwork**

- Worked with a team of 16, as a member of the State Junior Leader Council to develop the schedule, teach workshops, and secure guest speakers for the 2017 State Junior Leader Conference.
- Communicated with a six person committee charged with developing a marketing plan to increase membership in our 4-H Junior Leader Organization.

# **Animal Husbandry**

- Established a herd health plan for my family's eight horses by utilizing knowledge gained through the 4-H Hippology Career Development Event.
- Applied knowledge learned as a member of the 4-H livestock judging team to choose lambs for my 4-H
  project.

**Future Goals:** List here short and/or long term goals. Your goals can relate to school, future career or 4-H.

Honors: Honors listed should be brief. List 4-H Honors specific to the category in which you are applying first.

Note: The life skills résumé is to be no more than two (2) pages.

# COVER LETTER GUIDELINES AND EXAMPLE

Date letter is written or to be submitted

Indiana 4-H Accomplishment Scholarship Selection Committee Purdue Extension 4-H Youth Development Department 615 W. State St. West Lafayette, IN 47907

Dear Scholarship Selection Committee,

The first paragraph should be used to introduce the applicant to the reader. Remember, the reader does not know the author and knows nothing about him/her. This is also a good place to provide a very brief and concise overview of the author's 4-H involvement and experiences. A highlight might include number of years in 4-H, number of subject matter areas/projects completed, 4-H club involvement, out-of-county experiences, etc.

The next two or three paragraphs should be devoted to summarizing and highlighting two or three life skills demonstrated in the résumé. Applicants may consider drawing attention to each life skill by formatting it in bold, italics, or underline. This should be written in a manner which the author is having a conversation with the reader.

The final paragraph is a way to inform the reader how the applicant has benefited from their involvement in 4-H and how the life skills they've developed through 4-H will be used as an adult in their career and community. It is also good to thank the reader for taking time to evaluate the application.

Sincerely,
Signature of applicant
Name of applicant

Note: The cover letter is to be no more than one (1) page.

Due January 25th to County Extension Office

Accomplishment Scholarship (Category - \_\_\_\_)



# 2023 STATE 4-H FOUNDATION SCHOLARSHIP DEMOGRAPHIC APPLICATION FORM

(Type or print this form in black)

County	Extension Area	Year of	Application	
Currently participating in 4-H: Name (First, Mid Initial, Last):	(in	completed in 4-H	_ Grade in School	
Home mailing address:				
Home phone number:				
Email address:				
Date of birth (mm/dd/year):	Gender (	male or female):		
Parent/Guardian mailing addre	ess:			
Father's Name:		Mother's Name	:	
Parent/Guardian Phone:				
Name of High School:		Graduat	tion Month/Year:	
Name of 4-H Club:				
Events and Activities related t	o this Category:			
<b>4-H projects taken</b> (Use the chamouse, select insert, row below,			cursor in the bottom row, right	click the
Project	Years Proje	<u> </u>	Project	Years
Career plans and name of coll	ege/training after high so	chool graduation:	_	
	STATEMENT	BY 4-H MEMBER		
I personally have prepared this a Extension, Indiana 4-H, and Indi	application and certify that	it accurately reflects my		
*4-H Member Signature: By plac will serve as my electronic signa				this



# **APPROVAL OF THIS APPLICATION**

We have reviewed this application and believe it to be correct. As a parent/guardian I also give permission to the parties listed above to use statements in this application for promotion purposes.

Signature of Parent/Guardian: By placing an X here and typing my name here this will serve as my electronic signature agreeing to the above statements. Date:	_
Signature of County Extension Educator: By approving this application in 4-H Online, the educator is verifying 4-H membership and approving this application for consideration by the state scholarship selection committee.	
NOTE: This application will not be returned. *Signature indicates implied consent that these materials will be reviewed by the selection committee and shared with the award donor.	