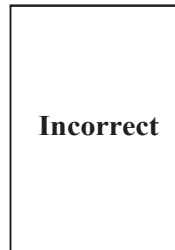
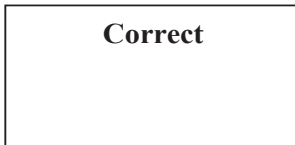


Displaying a Project:

When displaying a project be sure to complete a record sheet (can be picked up at the Extension Office. The record sheet should be signed by a leader and placed in a Green Record Book prior to the fair. Your Leader will then provide you with a Project Completion Card. Bring the Completion Card (or a photograph of both sides on your phone to project check-in on the dates and times announced. Do not bring your Green Record Book. Failure to supply a Project Completion Card with your project will result in an incomplete on your project and on your permanent records. Also a Record of Achievement Card should be placed in the front of your Green Record Book to record your placings before the end of the fair. To see an example to how to fill out the “Record of Achievement” card, please refer to page 17.

Educational Posters:

Posters must be displayed horizontally and meet all size and preparation requirements as given below. Posters that do not meet these requirements will be lowered one placing.



- Posters for 4-H must be 22 x 28 inches. (Mini 4-H posters should be 22 x 14 inches.) Stiff backing must be attached or the use of the proper size of foam board is acceptable. The thickness of the poster board plus backing must be no more than ¼ inches. Objects may be placed on the board giving it a 3-D effect.
- Stiff backing may be Masonite, wall paneling, plywood, foam-core or piece of heavy cardboard with no folds, all with the appropriate thickness. It is also acceptable to use poster board that is already attached to foam-core. It is best if the poster board is attached to the backing with rubber cement. If you use rubber cement, you can usually use the backing again.

- You may either fasten the poster board to the backing before or after attaching pictures, labels, leaves, etc. Attaching the poster board before putting anything on it works best. After cementing the two together, make sure to let them dry for a few days. If not, the cement may retain moisture and ruin your poster.
- Leave a 2”x 4” space for the exhibitor tag in the lower right hand corner of the poster. This space will be used for the exhibitor tag should the poster be chosen for State Fair. The 4-Hers name and club should be put on the back of the poster board. Display an exhibitor tag in the lower right corner. CHECK WITH PROJECT REQUIREMENTS FOR ANY EXCEPTION
- When finished, cover the poster with clear plastic that is heavy enough not to wrinkle. **DO NOT USE PLASTIC FOOD WRAP!! Plastic sleeves for this purpose are available at the Extension Office or you can purchase plastic at a home center.** Lay a sheet of plastic (approximately 28”x 34”) on a hard surface. Place the poster face down on the plastic. Wrap the plastic edges around to the back side of the poster and tape in place. Masking tape works best. The final thickness of your poster should not exceed 1/4 inch with the exception of objects placed on the poster that makes a 3-D effect. A frame kit can also be used as long as it is the correct size.
- Posters must have a title on them. If noted under the specific project information, (ex. Photography project), then use that title listed. Otherwise, the title should describe the poster or activity. Subtitles may be added to explain poster topic. If the project manual or other materials are to be exhibited with the poster, attach a manila envelope to the back of the poster and put the manual inside.
- Posters should be educational and should be developed around the educational topics in the manuals.
- Posters should “tell a story” or be informative to the audience. Will the viewer of your poster learn something from the exhibit?
- When designing your poster, you should consider: lines, shapes, textures, colors and placement of items.
- Pictures, graphics, and artwork are encouraged.
- Make sure the poster accurately meets the guidelines and objectives of the activities in the manual.
- Information printed directly off the web will not be accepted.
- Materials included in the poster need to be educational, both for the youth and the audience, and should demonstrate that the youth was able to take what he or she learned from their research (experiment, or on the web, in the library, etc.) and/or activities to create the poster.