

## 4-H CLUB TREASURER'S RECORD BOOK

Name of Club		 
Township	- , ,	
Name of Treasurer		
Address		
Name of Adult Leader		
Address		

## LOG OF INCOME/EXPENSE

Always issue a written receipt for money received Always request a receipt for money paid out

DATE	DESCRIPTION "	Ck#	EXPENSE	INCOME	BALANCE
	70 1		-		
				7	
				3	
	<u> </u>				
			0		
	-		-		
		-			
			-	11 Ja	
c					2
-					
			-		
		-			

## MEMBERSHIP DUES LISTING

	NAME	RECEIPT #	DATE PAID
1		4	
2			
3			
4			
5		-	-
6		1	
7			
8			
9			
10	*		
11		*	
12		~	
13			
14	,		
15			
16	, J	· · · · · · · · · · · · · · · · · · ·	
17			
18	·		
19	•	<b>X</b>	
20			
21	, , , , , , , , , , , , , , , , , , ,	1	
22			

## TREASURER'S REPORT

Period				
Beginning Balance as of				
(Same as prior month's ending balance)				
Income (Receipts)				
		,		
Expense (Disbursements)				
	-			
		*		
		•		
Ending Balance as of		*		
	Submitted by:			

<sup>\*</sup>Read these totals when giving your treasurer's report.