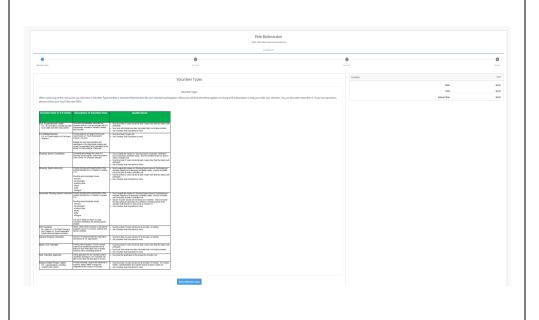
Enrolling in 4-H Online once assigned a Volunteer Role

- 1. Go to http://v2.4honline.com.
- 2. Enter your email address and password.
- 3. Click Sign-In



Once your application has been approved by the 4-H Educator, they will send back your enrollment to select the volunteer role(s) in which you will be serving.

1. Click Select Volunteer
Types to indicate the
role you fulfilling in the
program throughout the
year. At least one
Volunteer Type is
required and a
volunteer can select
more than 1 as long as
it's been okayed by the
4-H Educator.



2. Select the Volunteer Add Volunteer Type Type. A chart of these Types and Roles can be Volunteer Type found at the end of Activity Volunteer Club Volunteer Project Volunteer these directions. 3. Click Add next to your Add Volunteer Type Volunteer Type Role. Club Voluntee 4. Sign the consents for your designated Volunteer Role. 5. Repeat steps 1-4 for each Volunteer type Pete Boilermaker that you have been assigned to. 6. Click Next. **DO NOT** delete the "New Volunteer Applicant" role from your list for the current program year. Just add the additional one(s) needed. *Note if you did not select A Club or Project Volunteer type you can skip to step 16.*



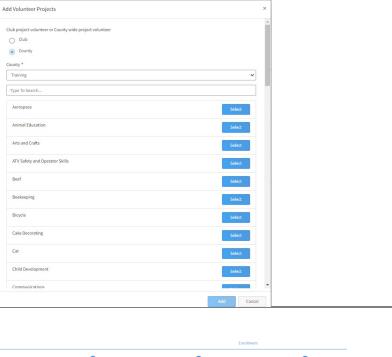
7. If you have selected a Club Volunteer Type, click "Select Clubs" to choose the Clubs with which you would like to Youth Enrollment is based on the member's grade as of October 1, 2023. If you have selected the wrong grade for your member, please contact your local Extension Office to help you Volunteer. NOTE: If you did not select a Club Volunteer Type, you will not see this screen. Add Clubs 8. Select the County, Club and Volunteer type that corresponds with the Training Club in which you would Volunteer Role * like to participate. Organizational Club Leader 9. Click Add next to the Club. Boilermakers Club 10. Repeat steps 8-10 for Training County 4-H Adult Project Leaders each Club in which you would like to participate. 11. If you have selected to 0 participate as a Project leader, you will be prompted to select a Project. Click "Select Projects". NOTE: If you did not select a Project Volunteer Type, you will not see this screen. 12. Select Club if you are a project leader for a specific Club, and select the Club. Then select the Project Volunteer Type that best describes your involvement. 13. If you are a Project Volunteer for the entire

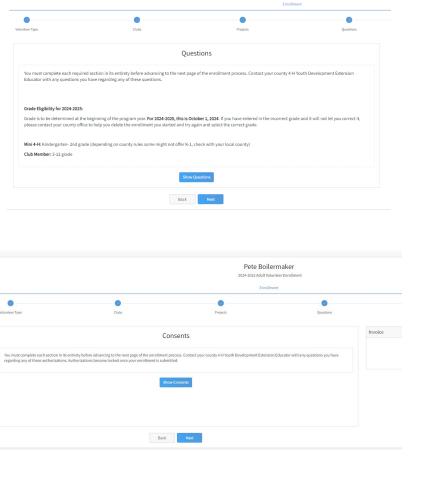


County associated with your Family Profile, select County.

14. Click Add next to the Project that you will be working with. Repeat steps 13-15 to add more projects.

15. You should have already completed the Questions and Consents sections at this point so you can click "Next" to skip those or click "Show Questions or Consents" if you want to revisit.







16. Click Submit. Pete Boilermaker Pete's Enrollment **Note**The volunteer screening has been approved at this point so you will not have to complete that step again. If you have not completed your training please proceed below. If you have completed your training you are good to logout and your enrollmnet will be approved soon. **Volunteer Training** 1. You will now complete your trainings. For new Volunteers there should be four to complete. Select the name of the training to begin 2. Launch the course and allow each training to completely run through all slides before exiting. **Note** These trainings are best completed on a computer Click here to launch the course. and using Mozilla Firefox or Google Chrome web browsers. Return to 4-H Online These can be completed on your phone if a computer is not avaialble, but know sometimes there is complications. If you complete your training and it is not marking you "Passed", take a screenshot of your completion page in the trainning and contact your county office to have you marked as passed. These trainings also require popup blockers to be enabled.



Volunteer Type in 4-H Online	Volunteer Role in 4-H Online	Description of Volunteer Role	Qualifications
Club Volunteer	Club Organizational Leader For: all club leaders, including Assistant Club Leader and Other Club Leaders.	Serve as a representative, advocate and promoter of the 4-H club and program with 4-H professionals, volunteers, members, families and the public.	 Must be at least 21 years old and at least 4 years older than the oldest youth participant. Must work with at least one other club leader that is not a family member. See Volunteer Role Description for more.
Club Volunteer	4-H Affiliate Member For: 4-H Council and/or 4-H Fair Board members	Provide guidance and support for the year-round County 4-H Youth Development Program. (Council)	 Must be at least 18 years old. See Volunteer Role Description for more.
Club Volunteer	Shooting Sports Coordinator	Coordinate and manage the county 4-H Shooting Sports program, under the guidance of the County 4-H Extension Educator.	 Must complete the Indiana 4-H Shooting Sports Coordinator Certification prior to assuming coordinator duties. Must be recertified every five years to retain coordinator role. Must be at least 21 years old and at least 4 years older than the oldest youth participant. See Volunteer Role Description for more.
Club Volunteer	Shooting Sports Instructor	Provide shooting sports opportunities in their certified discipline for 4-H members in grades 3-12. Shooting sports disciplines include: •Archery •Muzzleloader	 Must complete the Indiana 4-H Shooting Sports Instructor Certification per discipline taught prior to assuming instructor duties. Must be at least 21 years old and at least 4 years older than the oldest youth participant. See Volunteer Role Description for more.
Club Volunteer	Associate Shooting Sports Instructor	Provide shooting sports opportunities in their certified discipline for 4-H members in grades 3-12. Shooting sports disciplines include: •Archery •Muzzleloader •Outdoor Skills	 Must complete the Indiana 4-H Shooting Sports Instructor Certification per discipline taught prior to assuming instructor duties. May be 18 years old and not enrolled as a 4-H member. Must work under the direct physical supervision of a certified 4-H Shooting Sports in the discipline until they are 21 years old as of October 1st. See Volunteer Role Description for more.
Club Volunteer	Unit Volunteer For: Juntos 4-H, 4-H Project Discovery, Next Chapter 4-H, School based/after school/community-based volunteers	Deliver career mentor sessions or educational programs using 4-H curriculum, materials and delivery methods.	 Must be at least 18 years old and not an enrolled 4-H member. See Volunteer Role Description for more.
Program Volunteer	General Program Volunteer	Assist 4-H Professional with the organization and delivery of 4-H opportunities.	 Must be at least 18 years old and not an enrolled 4-H member. See Volunteer Role Description for more.
Volunteer	Spark Club Volunteer	Provide youth in grades 3-12 with a unique single focus educational experience for at least a six-hour time frame (one or multiple sessions) with a culminating activity to showcase what was learned.	 Must be at least 21 years old and at least 4 years older than the oldest youth participant. Must work with at least one other club leader that is not a family member. See Volunteer Role Description for more.
Project Volunteer	Subject Matter/Project Leader For: superintendents, committee members and coaches	Provide knowledge, support and leadership to a specific subject matter or project as designated by the county 4-H Educator.	 Must be at least 18 years old and not an enrolled 4-H member. ATV project leaders, superintendents and coaches must be at least 21 years old. See Volunteer Role Description for more.
New Volunteer	New Volunteer Applicant	Online application for new volunteers and/or volunteers returning to a 4-H Volunteer role after a more than one-year lapse in service.	Must meet the qualification of the prospective volunteer role.