

**HHS Extension Grant Application**

**PROJECT OVERVIEW**

|  |  |
| --- | --- |
| **Project Title** |  |
| **Project Lead Name & Credentials** |  |
| **Position Title** |  |
| **Academic Unit** |  |
| **Mailing Address** |  |
| **Phone Number** |  |
| **Email Address** |  |

|  |  |
| --- | --- |
| **Additional Team Member Name & Credentials** |  |
| **Position Title** |  |
| **Academic Unit** |  |
| **Email Address** |  |

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| **Additional Team Member Name & Credentials** |  |
| **Position Title** |  |
| **Academic Unit** |  |
| **Email Address** |  |

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| --- | --- |
| **Additional Team Member Name & Credentials** |  |
| **Position Title** |  |
| **Academic Unit** |  |
| **Email Address** |  |

*Duplicate the text box above as needed to list all project team members.*

**PROBLEM STATEMENT/ISSUE** (2 pages maximum)

**WORK PLAN** (Goal and Objectives, 3 pages maximum)

**LOGIC MODEL** (2 pages maximum)

**Project Title**

| **Inputs** |  | **Outputs** | |  | **Outcomes** | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Activities** | **Participation** |  | **Short-term** | **Mid-term** | **Long-term** |
| *What resources will be used* | *What will be done to meet the needs or address the issues* | *Who will be reached through the activities* | *What changes will happen after an activity has been implemented*  **Measurable**  **Conceptual** | *What changes will happen*  **Measurable**  **Conceptual / Secondary** | *What long term changes might occur (impact)*  **Measurable**  **Conceptual:** |

**Situation** *(What problems or issues need to be addressed?)*

**Assumptions** *(What factors need to occur, who needs to be involved, and how will outputs lead to outcomes?)*

**External Factors** *(What are the factors that are not in control of the project and could affect the expected activities, outputs, and outcomes?)*

**EVALUATION PLAN** (2 pages maximum)

**SUSTAINABILITY PLAN** (2 pages maximum)

**BUDGET AND BUDGET NARRATIVE** (2 pages maximum)

*Modify or remove the optional budget template table below as desired.*

|  |  |
| --- | --- |
| **CATEGORY** | **AMOUNT** |
| *Personnel* |  |
| Faculty Member | $ |
| Graduate Student | $ |
| Fringe | $ |
| *Non-Personnel* |  |
| Travel | $ |
| *Supplies* |  |
| Printing | $ |
| *Other* |  |
|  |  |
| **TOTAL** | $ |

**TEAM MEMBER QUALIFICATIONS** (5 pages per team member maximum)